



## **CITY OF BERKELEY SEWER LATERAL REPAIR POLICY**

*Implemented in November 1999; Amended by Ordinance No. 4055 on June 2012, the Sanitary Sewer Lateral Program provides residents a means to repair failing sanitary sewer laterals. A \$28.00 assessment collected every year from each homeowner funds this program. While the program does not cover the cost of routine maintenance of the sanitary sewer line, it does pay for the repair of any broken section of a sewer lateral from outside the house/building foundation wall or exterior wall to its connection with the sanitary sewer main in the street or sewer easement. It does not include a sewer line located under any part of any structure/building. A sanitary sewer lateral may be located in a front, side, or rear yard.*

### **POLICY:**

- A. The owner of a single-family home, townhouse, duplex, condominium, or a multi-family building containing not more than six (6) dwelling units, may recover one hundred percent (100%) of the eligible costs for repairing a defective residential sanitary sewer lateral serving the property of the owner, in compliance with the Amended Ordinance, City's policy and procedures governing this program.
- B. The following costs are eligible for reimbursement under the program to the extent that they are damaged and/or removed to accomplish the repair of the sanitary sewer lateral.
  - a. The cost of excavation and repair or replacement of the defective sanitary sewer lateral. This program does not cover excavation and repair under any structure, including the home.
  - b. The program will cover only sanitary sewer laterals that connect to the main sewer system. The program is responsible for covering the repaired sewer lateral site with clean fill soil, including seeding the area.
- C. ***Any property owner who is in arrears to the City for any fees, taxes or other monies and is delinquent in paying the tax bill is ineligible to participate in the program or receive any reimbursement from the program until all past due payments have been received in full and tax bill is current.***
- D. Commercial and industrial properties cannot participate in the program. Multi-family properties that contain more than six (6) dwelling units per property are not eligible for this program.
- E. This program will not cover any costs associated with sanitary sewer lateral repairs performed prior to January 1, 2001.

### **RESPONSIBILITIES:**

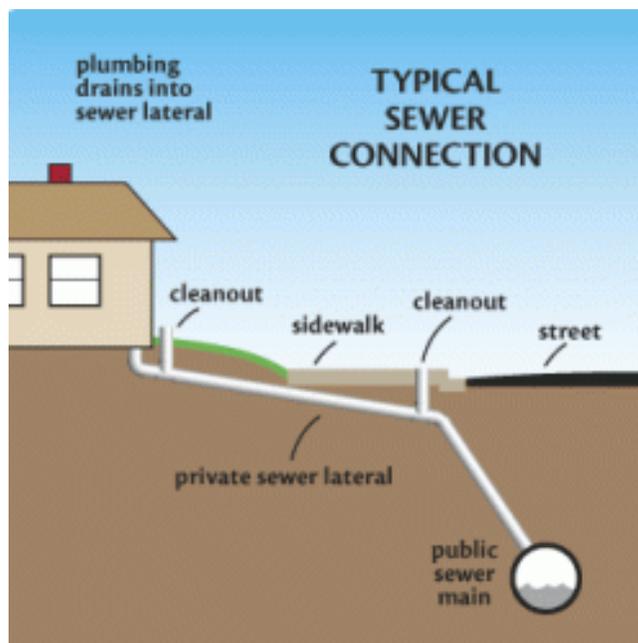
- A. **Property Owner:** If a property owner is experiencing a problem with their sanitary sewer lateral, the property owner shall:
  - a. Contact a licensed plumbing company or a licensed drainlayer company and have the line cabled. Sometimes the problem is a clogged line and not a problem with the line itself. As a common home maintenance expense, the cost of cabling is not an eligible reimbursable cost under this program.
  - b. If the problem is not resolved by cabling of the line, the owner shall secure an application at the City of Berkeley Department of Public Works at City Hall during normal business hours, Monday through Friday from 8:30 AM – 5:00 PM.
  - c. The property owner shall be responsible for providing proof that the line was cabled and/or a DVD inspection of the defect in the sanitary sewer lateral that is causing the problem prior to sealing bids.
  - d. **The property owner shall be solely responsible to contact three (3) properly licensed contractors for bid proposals. (A list of vendors is attached with this application)**
  - e. The Contractor awarded the bid must obtain a Plumbing Permit from the City's Inspections Department. If required, the Contractor must obtain an Excavation Permit from the Public Works Department.
  - f. The property owner (not the property occupant) must submit a complete application for participation in the program to the Public Works Department prior to any work.
  - g. After approval and work is accomplished, the owner must provide a paid line-item invoice of the work prior to reimbursement.
- B. **The City of Berkeley**
  1. The City will review and will accept or deny the application.



2. The City will review the Plumbing Permit and Excavation Permit (if required) for final approval. Reimbursement shall not be issued until the plumbing permit has been closed and any work to restore the right-of-way has been completed and approved by the Public Works Department

**SPECIFIC INSTRUCTIONS:**

- A. A complete application for participation in the program shall include:
  - a. Three (3) bid proposals by a Licensed Master Plumber/Drainlayer verifying the need for the sanitary sewer lateral repair and the location of the repair.
  - b. The owner may hire a contractor to televise the line so that the cause of the problem can be determined. If the video inspection discloses that the line is defective, the cost of such inspection shall be paid by the City of Berkeley to a maximum of five hundred dollars (\$500.00). The City reserves the right to refuse a videotape that is not sufficiently clear enough to determine the break.
  - c. A paid tax receipt; for proof that the property owner has paid into the program.
  - d. ***Any property owner who is in arrears to the City for any fees, taxes or other monies is ineligible to participate in the program or receive any reimbursement from the program until all past due payments have been received in full.***
- B. **Costs not eligible** for reimbursement under the program include but are not limited to the following:
  - a. The cost of interior clean-up or other damage to the interior of the home or personal property caused by sanitary sewer back-ups resulting from the failure of the sanitary sewer lateral or sanitary sewer main.
  - b. The cost of removal of any site improvements (i.e. fences, trees, landscaping, etc.) necessary for excavation to repair or replace the sewer.
  - c. The cost of lost wages or income to the home occupant or property owner due to absence from work necessary to work with the City or contractors to complete the repairs under the program.
  - d. The initial cost of cabling or other methods to attempt to clear the blockage prior to repair.
  - e. If it is determined that the need for such repair of the sanitary sewer lateral is the result of a natural disaster, negligence or damage caused during the course of other excavation or construction on the site.
- C. Costs related to septic tank systems, the cost to replace any trees, shrubs, flowers, sod, decks, concrete work, retaining walls or out-buildings that may be damaged during repair of the sewer lateral.





# SEWER LATERAL REPAIR PROGRAM APPLICATION

**PLEASE PROVIDE ALL INFORMATION REQUESTED**

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

PROPERTY OWNER NAME: \_\_\_\_\_

PHONE: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS WHERE DEFECT EXISTS: \_\_\_\_\_  
STREET

CITY STATE ZIP

ADDRESS TO SEND INFORMATION: \_\_\_\_\_

PROPERTY LOCATOR NUMBER: \_\_\_\_\_

*(This can be obtained from your St. Louis County Real Estate Tax bill or call the St. Louis County Assessor's Office at (314) 615-4235 or via the St. Louis County Real Estate Revenue website: [Real Estate Search \(stlouisco.com\)](http://Real Estate Search (stlouisco.com)) )*

*By signing this application, the applicant agrees that the City of Berkeley, Missouri is not responsible for any actions taken by the contractor or subcontractor awarded to perform the work and that the City of Berkeley is not liable for any damage or liability incurred by either contractors, subcontractors and/or applicant. Applicant understands that the City of Berkeley is not guaranteeing the work of any contractor or subcontractor, nor insuring the contractors, subcontractors and/or applicant against a loss of any kind, nor indemnifying contractors, subcontractors and/or applicant. By signing this application, the applicant also certifies that he/she is the owner of record and agrees to comply with all the rules and regulations of the City of Berkeley.*

PROPERTY OWNER SIGNATURE: \_\_\_\_\_

Mail, email, or deliver the application, videotape and drawing/sketch to:

**City of Berkeley Public Works Department**  
**8425 Airport Road**  
**St. Louis, MO 63134**  
**(314) 400-3707**  
[pwsecretary@berkeleymo.us](mailto:pwsecretary@berkeleymo.us)

You will be notified in 2 to 3 business days of the status of your application. Contact Public Works (314) 524-3313, ext. 3707 from 8:30 AM - 5:00 PM with questions.

**INCOMPLETE APPLICATIONS OR APPLICATIONS NOT CONTAINING ALL THE REQUIRED INFORMATION WILL NOT BE ACCEPTED.**



**SEWER LATERAL REPAIR PROGRAM APPLICATION (continued)**

If approved, the City's Sewer Lateral Repair Program will reimburse 100% for repair or replacement of the sewer lateral, in an amount not to exceed four thousand dollars (\$4,000). Septic tanks are not covered under this program.

- 1. Has the sewer lateral been cabled? (If yes, date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ )  YES  NO
- 2. Are you submitting a videotape with drawing/sketch?  YES  NO
- 3. Are you submitting 3 bids for cost of sewer lateral repair?  YES  NO
- 4. Are you submitting a copy of paid receipt for prior year taxes?  YES  NO

You City of Berkeley bills (i.e. refuse, grass cutting, etc.) and St. Louis County Real Estate Taxes must be paid to participate in the repair program. The City will verify that all bills have been paid.

**STOP!**

If you answered **NO** to any of the above questions, please contact the Public Works Department before submitting this application.

**OFFICE USE ONLY - DO NOT WRITE BELOW LINE**

REPAIR #: \_\_\_\_\_ APPROVAL DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

BID #1: \$ \_\_\_\_\_ COMPANY: \_\_\_\_\_

BID #2: \$ \_\_\_\_\_ COMPANY: \_\_\_\_\_

BID #3: \$ \_\_\_\_\_ COMPANY: \_\_\_\_\_

VIDEOTAPING EXPENSE: \$ \_\_\_\_\_

VENDOR AWARDED BID: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

TOTAL EXPENSE PAID: \$ \_\_\_\_\_

COMPLETION DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_



## **BELOW IS A LIST OF LICENSED PLUMBERS**

*The City has no obligation or responsibility for the performance by the contractor and no responsibility for any damages caused to the owner's property by reason of the sewer line defects.*

### ***AA Quick***

3012 North Lindbergh  
St. Ann, Missouri 63074  
(314) 429-7131  
(314) 636-949-6868 (FAX)

### ***E.L. Austin***

***Plumbing & Sewer Company***  
3750 Sullivan  
St. Louis, MO 63107  
(314) 652-7282  
(314) 533-3288

### ***Tope Plumbing***

8765 Natural Bridge Road  
St. Louis, MO 63121  
(314) 890-0900  
(314) 429-5491 (FAX)

### ***LABIBCO***

2653 Locust Street  
St. Louis, MO 63103  
(314) 395-6000  
(314) 650-5733 (Cell)

### ***Jeff Roderfeld Construction***

5320 Pinefield Drive  
St. Charles, MO 63304  
(314) 606-2646

### ***Votruba Excavating***

985 St. Joseph  
Florissant, MO 63031  
(314) 280-3850

### ***S & K Sewer & Excavating***

9227 Litsinger  
St. Louis, MO 63144  
(314) 565-5628

### ***Cordia Plumbing, Inc.***

1420 South Big Bend  
St. Louis, MO 63117  
(314) 781-6241