



REPORT TO CITY COUNCIL

Referral to Plan Commission

TO: Mayor and Members of the City Council

FROM: Debra Irvin, City Manager

DATE: March 28, 2022

SUBJECT: **Case # 22-07** – A request for a referral to the Plan Commission from Sandra Bayless, for a Special Use Permit to continue the operations of the Barber Shop at 8438 Airport Road.

We have investigated the Subject item, above, and present the following as our findings:

PROPERTY LOCATION

8438 Airport Road – is zoned C-2

RECOMMENDATION

Staff recommends referral to the Plan Commission

SUPPORTING DOCUMENTS

- -Staff Report
- -Special Use Application
- -Site Photographs

Respectfully submitted,

TYPE OF APPLICATION

(Please check all that apply)

INITIAL FEE**\$350**

<input type="checkbox"/> Preliminary (Plats)	<input checked="" type="checkbox"/> Special Use Permit <i>change of ownership</i>
<input type="checkbox"/> Reapproval (Plats)	<input type="checkbox"/> Zoning Change
<input type="checkbox"/> Amending (Plats)	<input type="checkbox"/> Resubdivision/Reconsolidation
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Other

REQUIREMENTS:

1. Prepare twenty (20) legible sets of drawings detailing interior & exterior of property.
2. Submit a completed application three (3) weeks prior to Planning meeting. (SEE attached Deadline & Meeting dates)
3. **DO NOT** destroy, tear down or remodel proposed business structure until 'FINAL' approval by City Council.
4. If you do not submit your application in a timely manner your request will be considered on the next meeting date.

APPLICANT(S) NAME(S) Sandra BaylessAPPLICANT IS: OWNER ☒ AGENT ☐ PURCHASER OF CONTRACT ☐ LEASEE ☐APPLICANT(S) ADDRESS: STREET 15 N Dade AveCITY Saint Louis STATE MO ZIP 63135

PROPERTY DESCRIPTION AND STREET ADDRESS OR, IF NO STREET ADDRESS, THEN A GENERAL STREET LOCATION AND/OR

DESCRIPTION: Full-service Barber and Beauty Salon (Barber Services, Hair Styling & Coloring Services, Lashes, Nail Services

PRESENT ZONING DISTRICT: _____ PROPOSED ZONING DISTRICT (If applicable) _____

THE PROPERTY HEREIN IS PRESENTLY BEING USED AS FOLLOWS: Barber and Beauty SalonTHE REQUEST IS TO USE IT FOR: **(Overview/Nature of business, hours of operation etc.)** _____Full-service Barber and Beauty Salon | 8438 Airport Rd, Berkeley, MO 63134 | Tues. - Friday 9am-5pm. Sat. 9 am - 4pmAPPROXIMATE SIZE OF TRACT: _____ ACRES _____ SQUARE FEET 2820**IF APPLICANT IS NOT OWNER: OWNER(S) NAME:** _____

ADDRESS: STREET: _____ CITY _____

STATE: _____ ZIP: _____ PHONE: _____ E-MAIL _____

I HAVE AUTHORITY TO ACT ON BEHALF OF THE OWNER BASED ON: _____

By signing this application the owner(s) and applicant(s) attest that all information and facts provided on this form and attachments are complete and accurate and that any omission or incorrect fact or information may invalidate any notice or subsequent action taken by the City of Berkeley Board of Adjustments, City of Berkeley Planning & Zoning Commission. (All applicants and owners shall sign the application. Attach additional name/address/signature/date pages as needed.)

APPLICANT(S) SIGNATURE Sandra L. Bayless OWNER(S) SIGNATURE _____DATE 3-17-2022DATE 03/14/2022

☒ On this date, all items necessary for a technical review of the proposed special use permit plan have been submitted and constitute a COMPLETE APPLICATION.

DATE PAID 3-17-22 Cash ☐ Check ☐ Money Order ☒ Credit ☐ RECEIPT NO: 50294 CASE NO: 22-07

Site Photographs (File Photos) –

