

OPEN AIR EVENT APPLICATION

CITY OF BERKELEY
DEPARTMENT OF PUBLIC WORKS
8425 AIRPORT RD
BERKELEY MO 63134
Office 314-524-3313 Fax 314-264-2074
WEBSITE: www.cityofberkeley.us

DATE RECEIVED: 11/23/2022 by JKC-PW Secretary
DATE TO COUNCIL: _____
DATE APPROVED: _____
DATE DENIED: _____
WARD: _____

PLEASE COMPLETE THE ENTIRE FORM AND PRINT LEGIBLY

Incomplete forms will be returned. Complete application packets must be submitted no less than four (4) weeks before the event. All *open-air events* are approved by the City Council, pursuant Section 400.530 F (3).

CONTACT INFORMATION

Contact Name: Henndis Jay
Mailing Address: 6108 Madison Ave
City: St. Louis State: MO Zip Code: 63134
Phone Number: 314-706-9393 E-mail Address: KojFoundation@gmail.com
Organization Name: Kidz of Joy Learning Foundation
Mailing Address: 6108 Madison Ave
City: St. Louis State: MO Zip Code: 63134
Phone Number: 314-706-9393 E-mail Address: KojFoundation@gmail.com

SPECIFIC REQUEST INFORMATION

Type of Event: Christmas giveaway
Location of Event: Berkeley Civic Center
Event Date: 12/10/2022 Estimated Number of People Attending: 200 passing thru
Starting and Ending Time (no later than 11:00 p.m.): 9:00am - 5:00pm
Name of Street to be Closed Off (specify hundred block and cross streets):
N/A
Type of Parking Control Proposed (e.g. cones): None
Provider of Barricades (the City of Berkeley does not provide barricades):
N/A

Use of Outdoor Sound Amplification:

No ☒ Yes _____ (Sound Amplification License required and must end prior to 11:00 p.m.)
Radio/Stereo ☒ DJ _____ Live Band _____
Use of Food Vendors or Caterers: No ☒ Yes _____ (Business requires separate license)
Name of Catering Business: N/A Phone Number: _____
Use of a Tent: No ☒ Yes _____ (Building Permit may be required and cannot erected at the existing pavement or sidewalk). The Inspections Department can be contacted at 314-400-3713. No cooking in the tent.
Use of a Stage: No ☒ Yes _____ (Building Permit may be required)
Use of Inflatable Children Toys (Jumpies): No ☒ Yes _____ (Must be located on Private property) List Special Events, Displays or Activities Planned: Joy of Christmas

Sec. 600.120L Use of Alcohol (sales and underage drinking is prohibited): Initials JS
Sec. 210.2250: Outdoor cooking on the front building line is prohibited: Initials JS
Sec. 605.580: Flea Market Prohibited

ADDITIONAL INFORMATION TO BE PROVIDED

• *Current copy of a state issued identification card for the contact person*

I have read, understand, agree and will fully comply Berkeley Municipal Code and the following:

1. An approved permit may be cancelled at the discretion of the City Manager or his designee for failure to obey the terms of the permit policy or for public safety reasons;
2. The applicant agrees to hold the City of Berkeley and its officials, agents and employees harmless for any claim or injury arising out of the use of any public street, sidewalk or other facility in conjunction with the terms and conditions of this permit;
3. The person listed on the application as having authority to control the event must remain at this event until its completion and shall be available to accept any complaints;
4. Street closing barricades must be easily moved in case of an emergency and equipped with appropriate warning devices also visible after sunset. The use of a vehicle as a barricade is prohibited;
5. An approximate twelve-foot (12') emergency drive aisle shall remain clear at all time;
6. No alcoholic beverages shall be sold at any event.
7. The use of illegal fireworks is prohibited; and
8. The open-air permit is limited to the date and time specified on the permit but in no event, shall it begin before noon on Sundays or continue after 11:00 p.m.

Kenneth Joy
Contact Name (Print)

Kenneth Joy
Contact Name (Signature)

Date: 11/22/2022