

Introduced by: City Manager Nathan Mai-Lombardo

AN ORDINANCE OF THE CITY OF BERKELEY, MISSOURI, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SPENCER CONTRACTING AND E. MEIER CONTRACTING FOR ROAD REPAIR WORK ACCORDING TO RFQ #929 (THE CITY COUNCIL HEREBY FIND AND DECLARE THAT AN EMERGENCY EXISTS WHICH REQUIRES THE IMMEDIATE PASSAGE OF THIS ORDINANCE FOR THE PRESERVATION OF THE WELFARE OF THE CITIZENS OF THE CITY OF BERKELEY.)

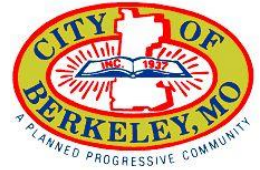
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERKELEY, MISSOURI, AS FOLLOWS:

- Section 1.** The City Manager is hereby authorized to enter into and execute agreements with Spencer Contracting and E. Meier Contracting for renovations in the City Parks according to RFP #929.
- Section 2.** The agreement will be attached and hereby incorporated herein and made a part of this ordinance, as if fully set out herein.
- Section 3.** This Ordinance shall be in full force and effect from and after its date of passage.
- Section 4.** The City Council hereby find and declare that an emergency exists which requires the immediate passage of this ordinance for the preservation of the welfare of the citizens of the City of Berkeley.

1st Reading this _____ day of _____ 2023
2nd Reading this _____ day of _____ 2023
3rd Reading, PASSED and APPROVED, this _____ day of _____ 2023

ATTEST: _____
Babatunde Deinbo, Mayor

Final Roll Call:	
Deanna L. Jones, City Clerk	Councilwoman Verges Aye ___ Nay ___ Absent ___ Abstain ___
	Councilwoman Williams Aye ___ Nay ___ Absent ___ Abstain ___
	Councilman Hoskins Aye ___ Nay ___ Absent ___ Abstain ___
	Councilwoman Anthony Aye ___ Nay ___ Absent ___ Abstain ___
	Councilman Hindeleh Aye ___ Nay ___ Absent ___ Abstain ___
	Councilwoman-at-Large Crawford-Graham Aye ___ Nay ___ Absent ___ Abstain ___
Approved as to Form:	Mayor Deinbo Aye ___ Nay ___ Absent ___ Abstain ___
Donnell Smith, City Attorney	



MEMORANDUM

TO: Mayor Deinbo and Members of Council

CC: Deanna Jones, City Clerk, and Donnell Smith, City Attorney

FROM: Nathan Mai-Lombardo, City Manager

DATE: April 28, 2023

RE: Repairs and Renovations at City Parks

Mayor Deinbo and Members of Council –

Attached please find contracts from Spencer Contracting and E. Meier Contracting for work to be done at our City Parks in response to RFP #929. This work will include new basketball courts at Jackson and Frostwood Parks, the pad for the fitness court at Jackson Park, a new parking lot and crosswalk at the Municipal Pool, repair of basketball courts at Frostwood and Independence Parks, and other repairs.

These projects and repairs are very much needed and I believe will be greatly appreciated by the residents.

I am humbly asking for approval of these contracts on an emergency basis for a total amount not to exceed \$1 million dollars. Much as we have done with the street repaving work, this work will be distributed between the two companies.

Work will begin immediately. These funds will come from the Park Fund. These are anticipated expenses.

Please let me know any questions you might have.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathan", written in a cursive style.

Nathan Mai-Lombardo
City Manager



3073 Arnold Tenbrook Rd, Arnold MO 63010

314-843-5166 – PHONE

314-843-6106 – FAX

Proposal Submitted to:

City of Berkeley Mo.

Date : 4-26-23023

Job: RFP 929

PROPOSAL

We hereby submit specifications and estimate for: Park improvements

INCLUSIONS

- Jackson Park
 - Remove existing 4 basketball courts and 1 volleyball court including all fence
 - Install 8 inches of base rock and 4 inches of asphalt for 2 professional sized basketball courts and 2 high school sized basketball courts
 - Coat courts and stripe
 - Install 8 new basketball goals
 - Install 10' high chain link fence around all 4 sides of basketball area
 - Install 4" thick concrete pad per drawing for new fitness area
 - Backfill all disturbed area's with clean dirt, grade, seed and straw
- Frostwood Park
 - Remove existing fence around tennis courts
 - Mill out area's of cracking in the existing tennis courts and basketball court and fill with new asphalt
 - Recoat play surface of both area's and stripe
 - Install new fence around tennis courts and along 1 side of basketball court between court and neighbor
 - Seal and stripe existing parking lot and drive lane of park
- Independence Park
 - Remove existing tennis courts including fence
 - Install 8" base rock and 4" asphalt for 1 new professional sized and 1 high school sized basketball courts.
 - Install play surface coating and stripe
 - Install new fence all sides of play surface.
 - Construct 2 new area's for parking 110 x 20 and 100 x 20. 40 new parking spaces
 - Install 110 feet of new sidewalk that will need to be moved for new parking spaces
 - Seal and stripe all existing parking and drive lanes in the park.
 - Backfill all disturbed area's with clean dirt, grade, seed and straw
- Municipal Pool
 - Install raised crosswalk from park side of street to pool side of street and stripe
 - Install new asphalt parking lot across from the pool with the entrance from the park. 8" rock and 4" asphalt. Approx. 1000 square yards. Approx. 24 parking spaces
 - Stripe new parking lot
 - Backfill any disturbed area's with clean dirt, grade, seed and straw

Total to complete above: \$993,850.00



3073 Arnold Tenbrook Road, Arnold, MO 63010
Phone 314-843-5166 Fax 314-843-6106

Spencer Contracting is a full-service union company, specializing in asphalt, commercial buildings, concrete, site development, and tower communications. We have dedicated the last 27 years to providing quality construction services to the Midwest region. We value honesty, hard work, passion, and dependability. These values partnered with our focus on organization, labor management, cost control, and safety ensure your project will be completed on time with the highest level of professional results.

Spencer Contracting works with you from initial planning through the final project completion. Our project management team is on-site every day proactively managing our skilled laborers and subcontractors' schedule throughout the construction process.

Our professional and timely construction management has resulted in 60% of our business coming from repeat business, which speaks to the level of excellence we consistently provide for our clients.

We look forward to the opportunity of working with you on your next project.



3073 Arnold Tenbrook Road, Arnold, MO 63010
Phone 314-843-5166 Fax 314-843-6106

Project Management Team:

- Project Managers
 - Bob Prince, Patrick Buttner
 - Coordination between City, City Project Superintendent, and Contractor
 - Coordination between Subcontractor and Contractor
 - Project bidding, budgeting, and value engineering, and planning
 - Create project schedule.
 - Tracking construction from start to finish
- Project Administration
 - Patrick Buttner, Alex Heuring
 - Managing of contract
 - Obtain permits.
 - All necessary documentation
 - Maintain project schedule.
 - Provide billing support.
 - Verify invoices.
- Project Superintendent
 - Andy Elsperman, James Palmer
 - Ensure all required materials, equipment and inspections occur to support the project.
 - Responsible for overall job site safety
 - Manage field personnel as well as management of labor, equipment, materials and tools.
 - Understand project scope, review site conditions, and offer value engineering suggestions for cost savings and overall project success.
 - Creating the master schedule
 - Schedule daily personnel
 - Conduct preconstruction planning.
 - Work effectively with sub-contractors, engineering, and city personnel.
- Project Office Administrator/Accounting
 - Michele Seper
 - Creating certified payroll weekly
 - Weekly payroll
 - Creating invoices
 - Provide closeout documents.



Marsh McLennan
Agency

Marsh McLennan Agency
825 Maryville Centre Drive | Suite 200
Chesterfield | MO 63017
T +1 314 594 2700
MarshMMA.com

December 9, 2022

Missouri Highway & Transportation Commission
P.O. Box 270
Jefferson City, MO 65102

RE: Spencer Contracting Company

To Whom It May Concern:

Spencer Contracting Company is a valued Swiss Re Corporate Solutions America Insurance Corporation surety customer. Swiss Re Corporate Solutions America Insurance Corporation enjoys a Best Rating of A+ with financial strength category of XV.

Due to Spencer Contracting Company's technical expertise, financial strength, quality equipment and experienced labor force, Marsh McLennan Agency is prepared to consider performance and payment bonds for single projects in the \$10,000,000 range with an aggregate work program of \$20,000,000, subject to the conditions below.

Should a project be awarded to and accepted by Spencer Contracting Company we are prepared to consider providing the required bonds on their behalf. Any bonds are subject to acceptable review of the contract terms and conditions, bond forms, confirmation of financing, and any other underwriting considerations at the time of the request. It should be understood that any arrangement for bonds is strictly a matter between Spencer Contracting Company and Swiss Re Corporate Solutions America Insurance Corporation. We assume no liability to third parties or to you if for any reason we do not execute said bonds.

Please feel free to contact me if you have any specific questions regarding Spencer Contracting Company or their surety bond program.

Sincerely,

Andrew P. Thome

Attorney-in-Fact for Swiss Re Corporate Solutions America Insurance Corporation

State of Missouri
County of St. Louis

On 12-9-2022, before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared Andrew P. Thome known to me to be Attorney-in-Fact of

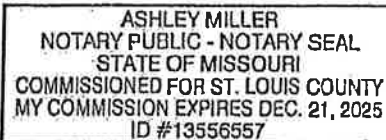
**SWISS RE CORPORATE SOLUTIONS AMERICA
INSURANCE CORPORATION**

the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.



Ashley Miller, Notary Public



My Commission Expires: _____

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION F/K/A NORTH AMERICAN SPECIALTY INSURANCE COMPANY ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION F/K/A WASHINGTON INTERNATIONAL INSURANCE COMPANY ("SRCSPIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute, and appoint:

ANDREW P. THOME, DANA A. JOHNESSEE, PETER J. MOHS, AMANDA L. WILLIAMS, MICHAEL D. WIEDEMEIER,

ANDREA MCCARTHY, DONNA ROBSON and ASHLEY MILLER

JOINTLY or SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 9th of May 2012:

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC

By Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC



IN WITNESS WHEREOF, SRCSAIC and SRCSPIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 29TH day of APRIL, 20 22

State of Illinois
County of Cook

SS

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation

On this 29TH day of APRIL, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Yasmin A. Patel

Yasmin A. Patel, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 9 day of December, 20 22.

Jeffrey Goldberg
Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC

STATE OF MISSOURI



John R. Ashcroft
Secretary of State

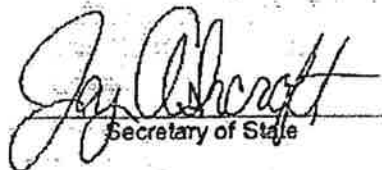
CORPORATION DIVISION
CERTIFICATE OF GOOD STANDING

I, JOHN R. ASHCROFT, Secretary of State of the State of Missouri, do hereby certify that the records in my office and in my care and custody reveal that

SPENCER CONTRACTING COMPANY
00425317

was created under the laws of this State on the 17th day of April, 1996, and is in good standing, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 6th day of June, 2022.


Secretary of State



Certification Number: CERT-06062022-0058



3073 Arnold Tenbrook Road
Arnold, MO 63010
Phone 314-843-5166
Fax 314-843-6106

April 25, 2023

Guarantee of Materials and Construction

Spencer Contracting Co. hereby certifies that all materials and construction involved with the project known as: City of Berkeley Parks RFP-929, shall be guaranteed free from defects owing to faulty materials and/or workmanship for a period of one year from the date of completion. Any part of this work proving defective from these causes, within this period shall be repaired or replaced at our option in a timely manner at no cost to the city.

A handwritten signature in black ink, appearing to be "RJP", is written over a horizontal line.

Robert J Prince
Spencer Contracting Co.
Project Manager

4.25.23
Date

Road Improvements	2019	\$0.00
	2018	\$0.00

Owner	Contact	Phone		YTD Activity
City of Ferguson	Tom Weis	636-207-0832	2022	\$0.00
110 Church Street	Description		2021	\$0.00
Ferguson, MO 63135	Street Improvements		2020	\$0.00
			2019	\$433,444.83
			2018	\$312,173.50

Owner	Contact	Phone		YTD Activity
City of Wildwood			2022	\$ 32,744.41
16860 Main Street	Description		2021	\$0.00
Wildwood, MO 63040	Street Repairs		2020	\$0.00
			2019	\$0.00
			2018	\$0.00

Owner	Contact	Phone		YTD Activity
City of Arnold	Judy Wagner	636-282-6650	2022	\$2,088,456.63
2101 Jeffco Blvd.	Description		2021	\$0.00
Arnold, MO 63010	Concrete Replacement, Asphalt Replacement		2020	\$996,778.10
			2019	\$190,488.43
			2018	\$817,551.54

Owner	Contact	Phone		YTD Activity
City of DeSoto	Cochran Engineering	314-842-4033	2022	\$70,594.30
17 Boyd Street	Description		2021	\$0.00
DeSoto, MO 63020	Main St. & Vineland School Road		2020	\$13,405.53
			2018	\$0.00
			2019	\$0.00

Owner	Contact	Phone		YTD Activity
City of Des Peres	Stephen Meyer	314-835-6130	2022	\$622,276.38
12325 Manchester Road	Description		2021	\$227,746.44
Des Peres, MO 63131	Street Improvements & Fawnvalley Bridge		2020	\$390,194.41
			2019	\$0.00
			2018	\$357,187.89

Owner	Contact	Phone		YTD Activity
City of Maplewood	Steve Miller & Anthony Traxler	314-644-2200	2022	1,202,395.03
7601 Manchester Road	Description		2021	\$941,931.37
Maplewood, MO 63143	Maplewood Streets & Sidewalks		2020	\$840,384.68
			2019	\$0.00
			2018	\$0.00

Owner	Contact	Phone		YTD Activity
City of Manchester	Dave Pracht	636-227-1385	2022	\$280,608.87
14318 Manchester Road	Description		2021	\$794,001.48
Manchester, MO 63143	Manchester Prop S		2020	\$0.00

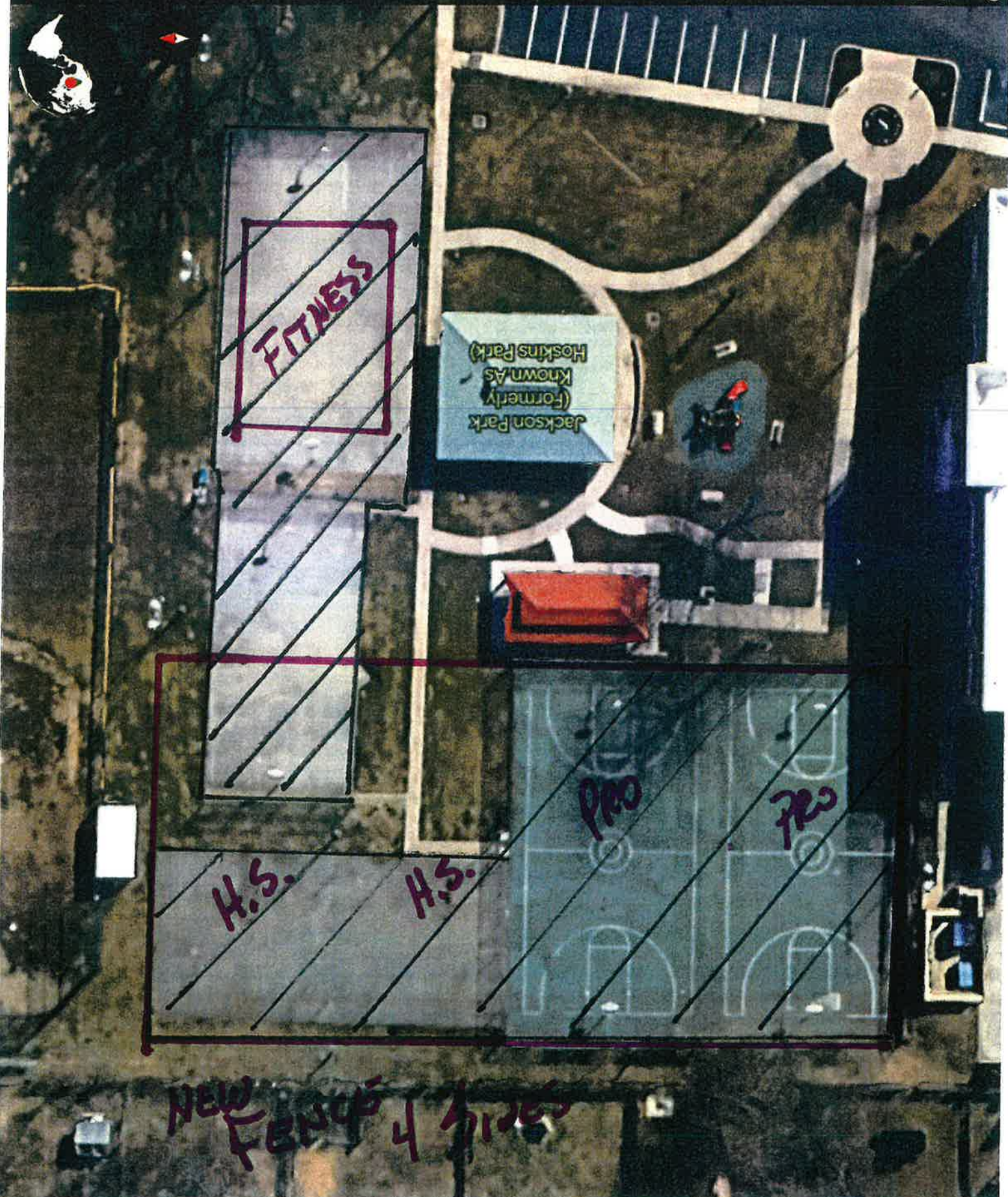
Owner	Contact	Phone	YTD Activity	
City of Kirkwood 139 S. Kirkwood Road Kirkwood, MO 63122	Description Sidewalk, Ramps, Asphalt Paving	314-822-5819	2022	\$0.00
			2021	\$0.00
			2020	\$15,027.50
			2019	\$220,526.51
			2018	\$965,250.21
Owner	Contact	Phone	YTD Activity	
City of Creve Coeur 300 N. New Ballas Road Creve Coeur, MO 63141	Description Mill, Overlay and Asphalt Paving	Matt Wohlberg 314-872-2533	2022	356,937.26
			2021	\$275,765.98
			2020	\$349,528.90
			2019	\$456,424.65
			2018	\$367,421.03
Owner	Contact	Phone	YTD Activity	
County of St. Charles 201 North Second Street St. Charles, MO 63301	Description Concrete Road Replacement-Curb-Gutter-Sidewalks-Asphalt Overlay	Rodney Edwards or Craig Tajkowski 636-949-3594/636-949-7900	2022	\$2,557,292.23
			2021	\$139,427.36
			2020	\$0.00
			2019	\$1,485,018.58
			2018	\$56,808.83
Owner	Contact	Phone	YTD Activity	
City of Edmundson 4440 Holeman Lane Edmundson, MO 63134	Description Concrete sidewalk, curb, drivewayapproaches, full depth replacement	David Christensen 314-842-4033	2022	\$0.00
			2021	\$0.00
			2020	\$0.00
			2019	\$1,253,534.32
			2018	\$736,912.29
Owner	Contact	Phone	YTD Activity	
City of New Haven 101 Front Street New Haven, MO 63068	Description Sidewalks, driveway aproaches,curb rams, storm sewer, paving	Cochran Engineering 314-842-4033	2022	\$0.00
			2021	\$0.00
			2020	\$0.00
			2019	\$457,736.92
			2018	\$383,654.32
Owner	Contact	Phone	YTD Activity	
City of Maryland Heights 11911 Dorsett Rd. Maryland Heights, MO 63043	Description Street renovation - concrete and asphalt	Cliff Baber 314-738-2258	2022	\$0.00
			2021	\$650,147.58
			2020	\$0.00
			2019	\$0.00
			2018	\$0.00
Owner	Contact	Phone	YTD Activity	
City of Oakland PO Box 220511 St. Louis, MO 63122	Description Minturn Park - Street renovation - concrete and asphalt, Sidewalk Replacement	Grant Strecher 314-644-5700	2022	\$0.00
			2021	\$9,230.92
			2020	\$271,096.70
			2019	\$140,205.55
			2018	\$307,274.11

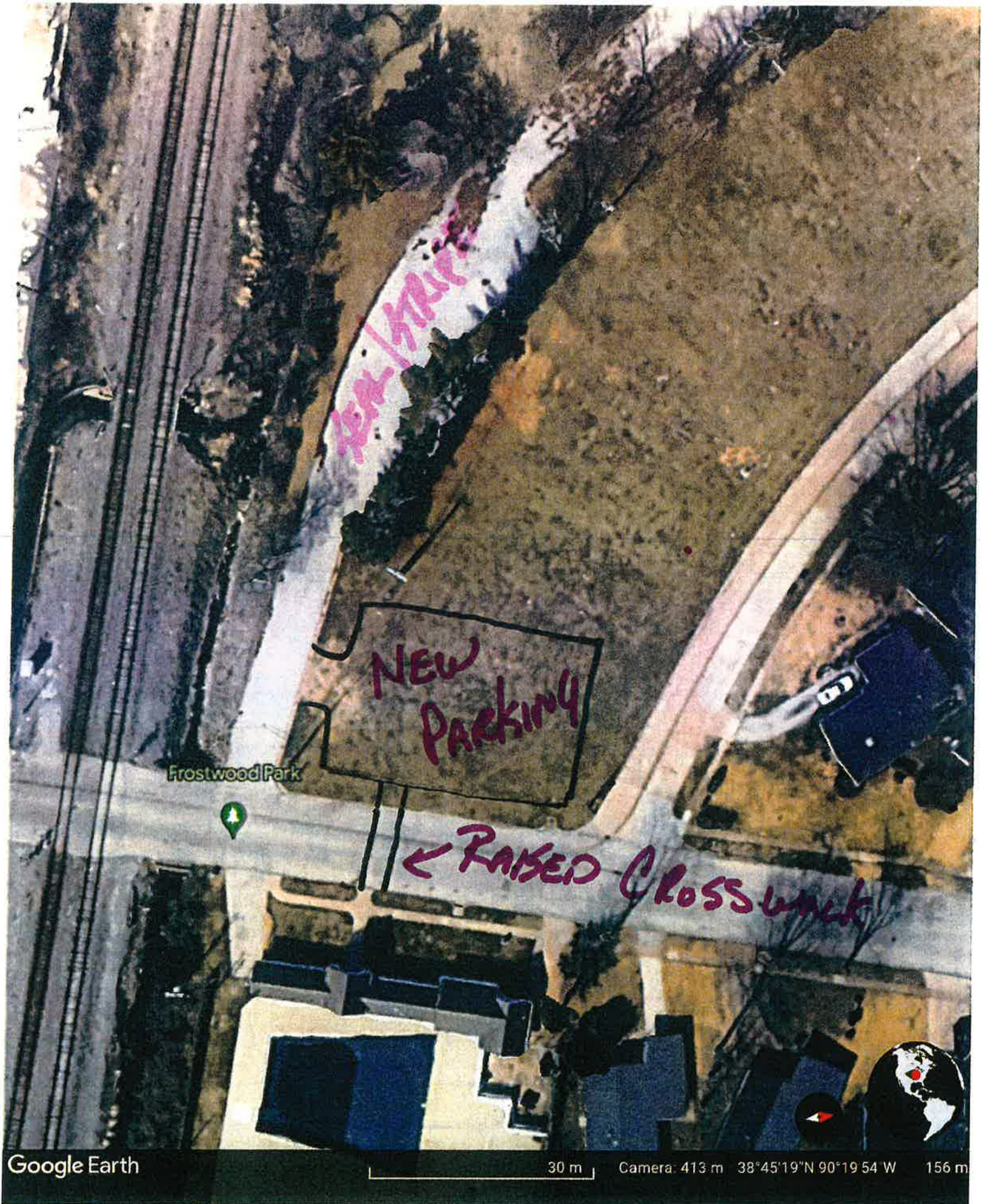


Google Earth

40 m

Camera: 498 m 38°45'31"N 90°19'31"W 167 m

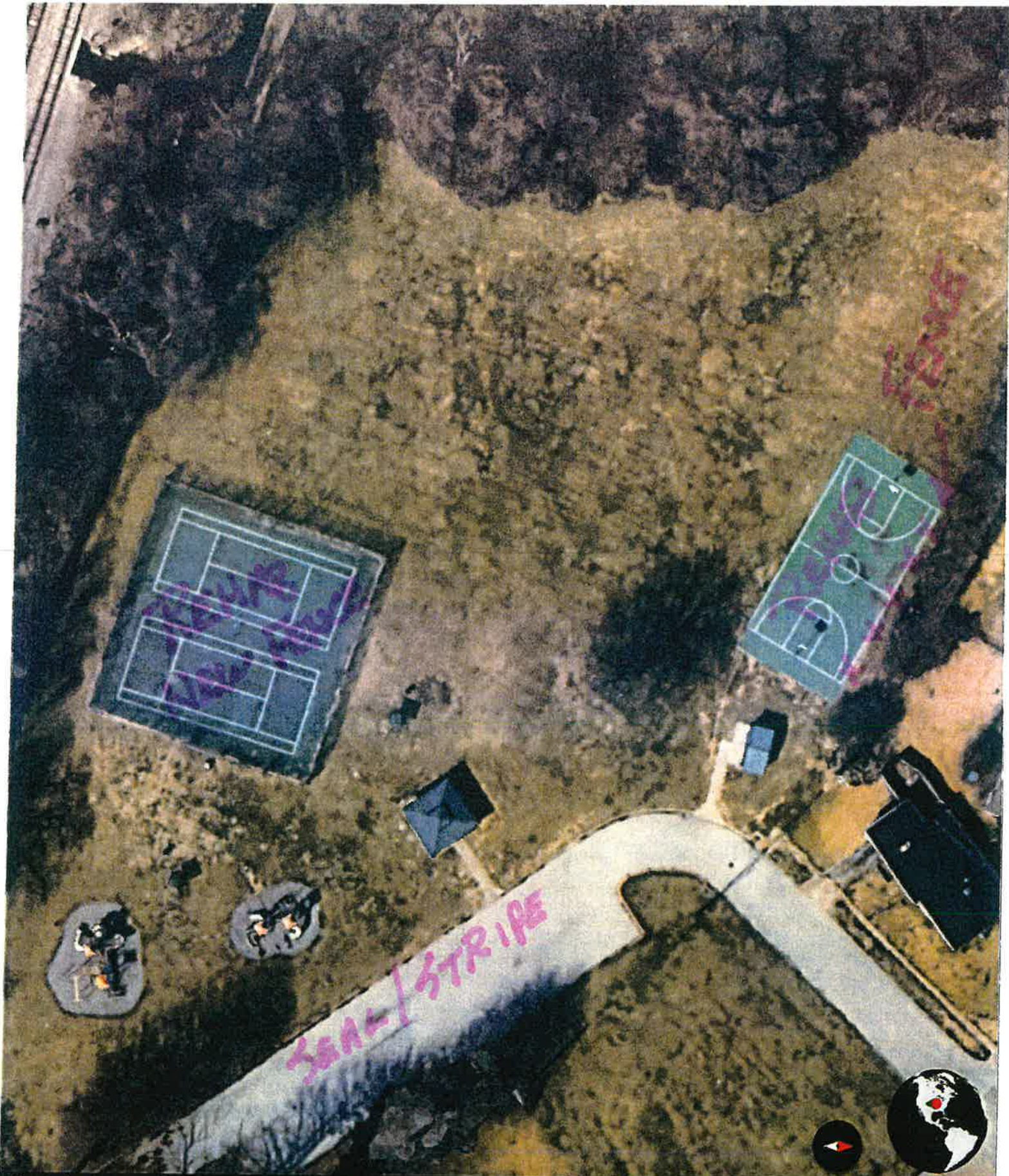




NEW
PARKING

Frostwood Park

← RAISED CROSSWALK



Google Earth

30 m

Camera: 408 m 38°45'21"N 90°19'59" W

155 m



Cover Letter

Releasing agency and office: City of Berkeley, Missouri
Name of effort: Request for Asphalt and Concrete Work At Parks -
Proposal Number: RFP 929
Date of Proposal submission: April 26, 2023 @ 12:00PM CST

Company Name: E. Meier Contracting
Contact Name: Dalton Jones
Contact Phone Number: (314) 973-1983
Contact Email Address: djones@emeier.com
Company Address: 860 Westwood Industrial Ct.
Weldon Spring, Missouri 63304
Remittance Address: Same as above
Company Website: www.emeier.com

E. Meier Contracting, Inc.

860 Westwood Industrial Park Dr
Weldon Spring, MO 63304
estimators@emeier.com



E. MEIER CONTRACTING
CONCRETE & ASPHALT

Prepared For:
City of Berkeley
8425 Airport Rd
Berkeley, MO 63134

Attention:
Nathan Mai-Lombardo

Project Address:
City of Berkeley - Asphalt and Concrete
Work at Parks
8425 Airport Rd
Berkeley, MO 63134

CITY OF BERKELEY - ASPHALT AND CONCRETE WORK AT PARKS

Pricing Notes:

- Engineering/design costs are estimated at \$225,000 for the following project. Scope of services for engineering/design are laid out in the following pages.
- Engineering/design must be completed for this project before a construction cost estimate can be put together. It is in the best interest of the City of Berkeley and E. Meier Contracting to hold off on price estimates until after engineering/design has been completed.
- The following pages contain a breakdown of the surveying, civil engineering, and electrical engineering tasks that need to be completed prior to construction.
- After engineering/design has been completed, construction estimates will be compiled and presented to the City of Berkeley.
- Based on the lead time for engineering/design to take place, this project will most likely be started in the fall of 2023.

PREPARED BY: Dalton Jones



E. MEIER CONTRACTING
CONCRETE & ASPHALT



4140 Lindell Blvd
St. Louis, MO 63108
Phone: (314) 454-0222
Fax: (314) 454-1235
<http://www.abnacorp.com>

April 24, 2023

E. Meier Contracting
860 Westwood Industrial Park Drive
Weldon Spring, Missouri 63304

ATTN: Dalton Jones

SUBJECT: Civil Engineering, Electrical Engineering, and Surveying Services - Scope and Fee Proposal

PROJECT: Asphalt and Concrete Work at Parks, Berkeley Missouri

ABNA is pleased to have this opportunity to perform work with you on the above-referenced project. Herein we describe the **Engineering (Civil and Electrical) and Surveying Services Scope and Fee** to prepare Design Development Documents (DDs) and Construction Documents (CDs) to support the construction of the new improvements at the Jackson Park, Frostwood Park, and Independence Park in the City of Berkeley Missouri per your request during the field walk on April 20, 2023.

The Scope of Work we propose for this assignment is described below. The fee is proposed based on a one-time revision to the design documents due to changes by the Client or the Owner during the preparation of the DD & CD Documents. Additional revisions required by the Owner will require a supplemental fee to be submitted by ABNA to the Owner. The fee for the Construction Administration (CA) is included in this proposal to support the construction of this project. It is assumed that Geotechnical investigations and recommendations will be provided by City of Berkeley to ABNA for review to support the design. However, ABNA can provide a proposal for geotechnical services if requested by the City of Berkeley.

✓ **Project Understanding**

The **Asphalt and Concrete Work at Parks** project (Jackson Park, Frostwood Park, and Independence Park) will involve the demolition of the existing basketball courts, tennis courts, and lightings, and the construction of professional and high school sized basketball courts, fitness court, parking lot, parking spaces, walkways, speed bumps, crosswalks, and the installation new lighting. These improvements are shown on Exhibits, 1, 2 and 3 of the following pages.

ABNA's roles on this project are outlined below.

1. Survey Scope of Work

a) Standards:

All survey work will be performed in accordance with Missouri Standards and will be located on Missouri State Plane Coordinates within the project boundaries at Jackson Park, Frostwood Park, and Independence Park as shown on Exhibits 1, 2, and 3 of the following pages.

b) Survey Tasks:

- ✓ A boundary survey strip map will be included to show limited Street ROW on Frostwood Park, and limited Street ROW and residential property lines at Independence Park. No ROW information will be shown at



4140 Lindell Blvd
St. Louis, MO 63108
Phone: (314) 454-0222
Fax: (314) 454-1235
<http://www.abnacorp.com>

Jackson Park. Entire boundary information for the park will **not** be shown, only where shown in Exhibits 2 & 3.

- ✓ A topographic survey of the site for all locations shown in **Exhibits 1-3** for use as a map of existing site conditions prior to improvements.
- ✓ Construction Staking – This will be performed when final construction plans are approved by the City of Berkeley. This will include building corners, sidewalks and curbs, sewer lines, fencing, and grading/light standards.
- ✓ All items will be staked ONCE at time of construction – re-stakes will be at a T&M rate.
 - Excluded – boundary and topographic information for the entire park is not included.
 - Private utility locates are not included.

2. Civil & Electrical Engineering Tasks

The civil site and electrical design will include the following:

Jackson Park:

- Removal of the existing four (4) basketball courts and one (1) volleyball court's pavement, fencing, and lighting.
- Construct 2 professional and 2 high school sized courts.
- Construct a concrete fitness court per provide specs at Jackson Park.
- Install new fencing.
- Install new lighting and wiring conduits to an existing power source to be determined.
- Relocate the storm drainage inlet and the associated piping.

Frostwood Park:

- Removal and replacement of the existing pavement for the two (2) tennis courts, removal and replacement of the existing fence, installation of new lighting and wiring conduits to an existing power source to be determined (currently there are no lights) and construct a new walkway to connect the existing walkway to the tennis courts.
- Removal and replacement of the existing pavement for one (1) basketball court, installation of new lighting, installation of a new fence along the north side of the basketball court and construct a new walkway to connect the existing walkway to the basketball court.
- Construct parking lot (20 parking spaces).
- Install speed bumps north and south of the proposed crosswalks on Evergreen Blvd.
- Install a crosswalk on Evergreen Blvd where people accessing the pool from the proposed parking lot and vice versa.

Independence Park:

- Removal of the existing pavement for the three (3) tennis courts, construction of one (1) professional and one (1) high school sized basketball courts, removal and replacement of the existing fence, removal and replacement of the existing lighting, construction of parking spaces, and construction of walkway between the existing walkways.
- Removal and replacement of the existing pavement for one (1) basketball court and the installation



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St. Louis, MO 63108
Phone: (314) 454-0222
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<http://www.abnacorp.com>

of new lighting and wiring conduits to an existing power source to be determined.

3. Civil Engineering Scope of Work

The following tasks will be performed for the civil site design within the project boundaries at Jackson Park, Frostwood Park, and Independence Park as shown on Exhibits 1, 2, and 3 of the following pages.

A. Design Development Documents (DDs) Phase

- 1) Review of the survey files.
- 2) 1 site visit to assess existing conditions.
- 3) Three (3) meetings with the Client/Owner on this project.
- 4) Review City of Berkeley as-built drawings for the existing sewers, if available.
- 5) Prepare Design Documents Package for the civil and survey work. This package includes but are not limited to the following: Cover sheet, existing topographic survey sheet, boundary survey sheet, general notes, symbols and abbreviations sheet, demolition plan, erosion control plan, site plan, grading plan, civil and details sheet, basketball and tennis court plans.
- 6) Perform parking lot design.
- 7) Perform fencing design.
- 8) Perform sidewalks and walkways design.
- 9) Perform pavement design.
- 10) Prepare utility relocation plan for the storm inlet and piping due to the increase in the number of the basketball courts at Jackson Park.
- 11) Prepare specifications for the civil site work.
- 12) Prepare quantity take-offs and cost estimate.
- 13) Perform QC/QA of the design documents.
- 14) Submit plans to the City of Berkeley for review.

B. Construction Documents (CDs) Phase

- 1) Review Client/Owner comments.
- 2) Three (3) meetings with the Client/Owner on this project.
- 3) Finalize the civil site plan package.
- 4) Finalize specifications for the civil site work.
- 5) Finalize quantity take-offs and cost estimate.
- 6) Perform QC/QA of the design documents.
- 7) Submit plans to the City of Berkeley for review and issuing the permit.

4. Electrical Engineering Scope of Work

The following tasks will be performed for the lighting design within the project boundaries at Jackson Park, Frostwood Park, and Independence Park as shown on Exhibits 1, 2, and 3 of the following pages.

A. Design Development Documents (DDs) Phase

- 1) Review of the survey files.
- 2) Site visits to assess existing conditions and to support the design layout.
- 3) Three (3) meetings with the Client/Owner on this project.
- 4) Review City of Berkeley as-built drawings for the underground electrical supply lines to the existing



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lighting within the boundary of the improvements, if available.

- 5) Prepare design documents package for the installation of the new lighting. This package includes but is not limited to the following: Basketball courts lighting plans, tennis courts lighting plans, and parking lot lighting plans.
- 6) Prepare specifications for the electrical work.
- 7) Prepare quantity take-offs and cost estimate.
- 8) Perform QC/QA of the design documents.
- 9) Submit plans to the City of Berkeley for review.

5. Construction Administration Services (Civil)

- 1) Request for Information (RFI) by the Contractor during construction (we have assumed 3 RFIs).
- 2) Review of shop drawings (we have assumed 3 shop drawing submittals).
- 3) Respond to questions by the Contractor during construction (we have assumed 3 questions).

6. Exclusion

Scope that is not included in ABNA's Civil Site Work is defined below:

1. A landscape architecture firm will be engaged for this project/site if required by the Client.
2. Geotechnical investigations and recommendations.
3. Phase 1 environmental assessment.
4. Design of building foundations/pads/sleepers (structural design).
5. Architectural fencing and wall design.
6. Design of retaining walls.
7. Design of fire systems.
8. Design of water supply and fountains.
9. Design of electrical supply.
10. Design of gas supply.
11. Site security design.
12. Electricity meters
13. Utility Relocations



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✓ **TIME OF PERFORMANCE**

ABNA will prosecute work upon notice to proceed and then according to the schedule for this project.
Our Schedule is as follows:

Tentative Schedule

- 1- ABNA Survey - Depending on when notice is given, weather conditions, MO One Call response, and when title commitments are received, ABNA anticipates schedule of work for Jackson, Frostwood, and Independence parks will be between three-six business weeks.
- 2- ABNA Civil & Electrical Design will start upon receiving the Survey files.
 - Design Development Phase – 10 to 16 weeks
 - City of Berkeley Review – 2 weeks
 - Construction Documents – 8 to 12 weeks
 - City of Berkeley Review – 2 weeks
 - Construction Administration – 1 to 2 weeks
 - Construction Staking – 1 to 2 weeks after final construction plans are issued.
- 3- Construction Administration Services (TBD)

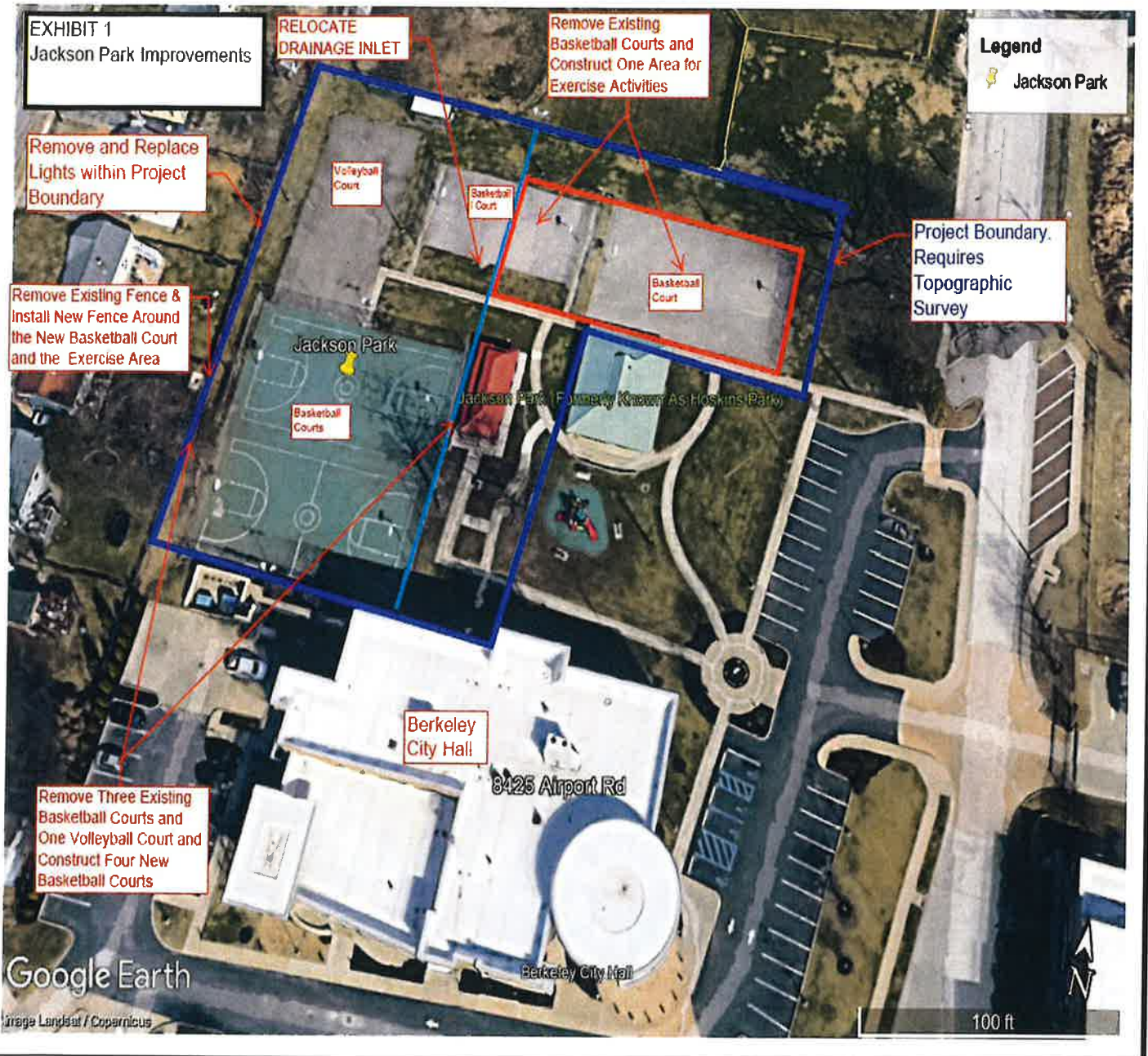
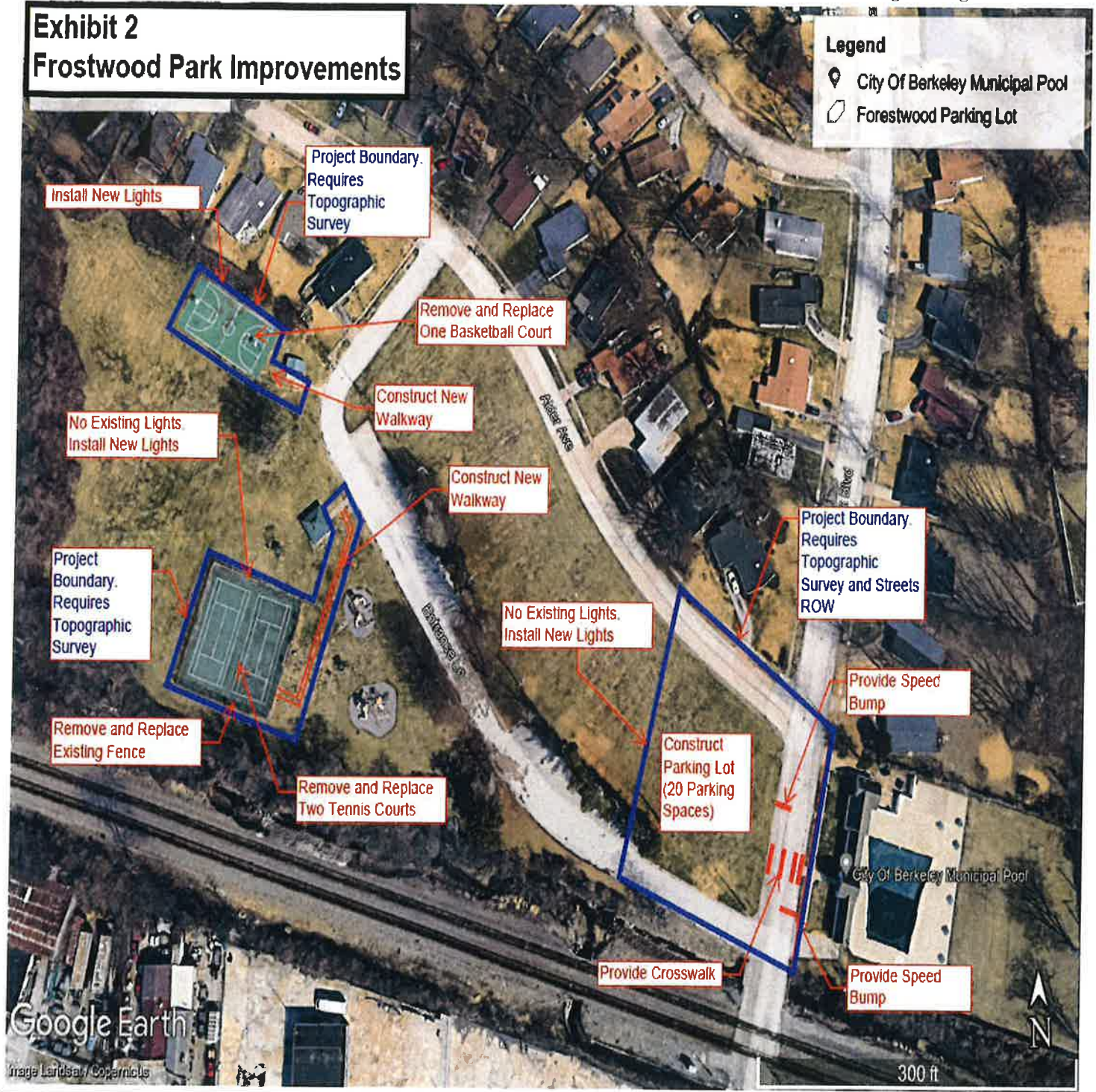
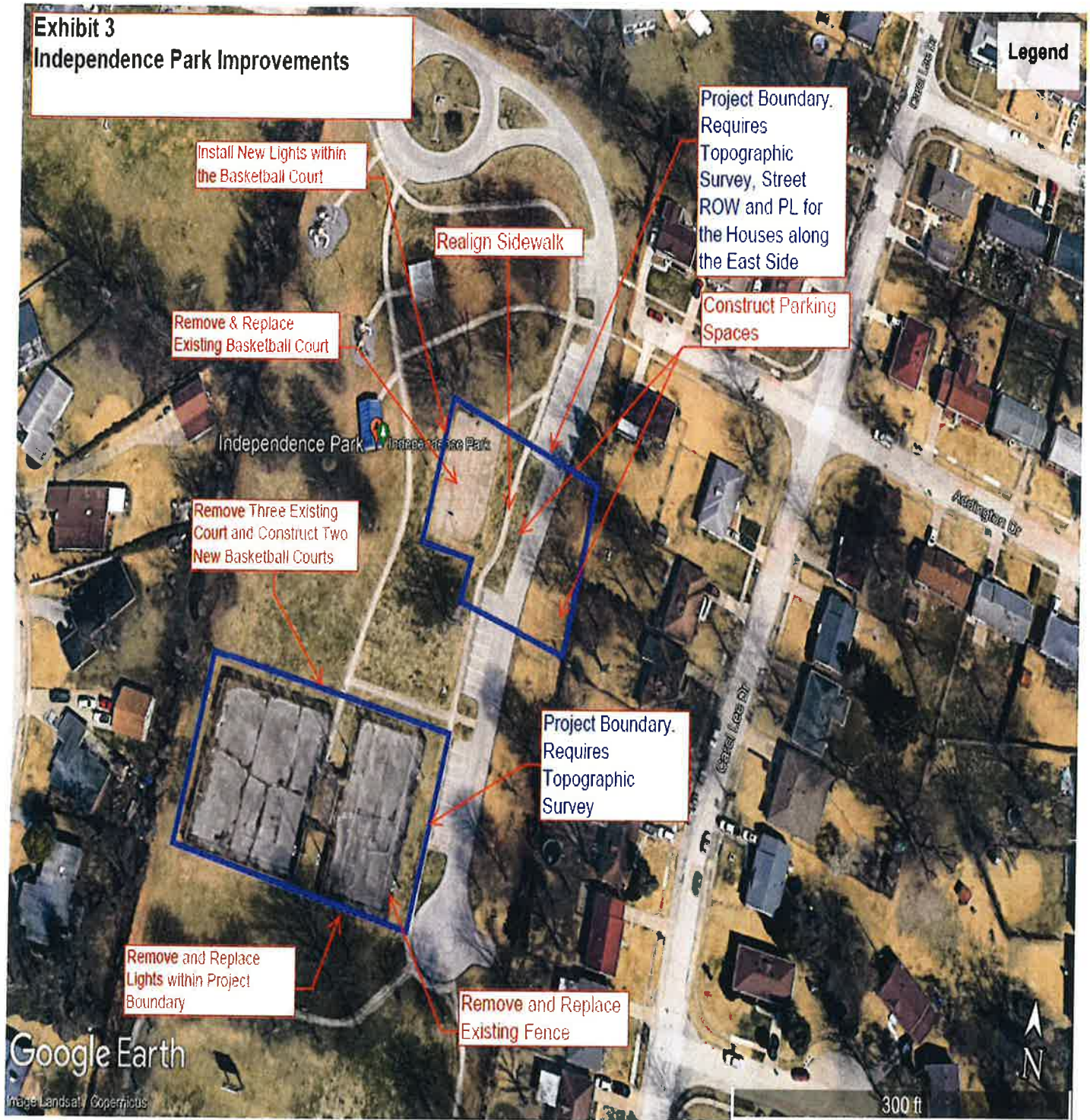


Exhibit 2 Frostwood Park Improvements







E. MEIER CONTRACTING

CONCRETE & ASPHALT



Visit us at: www.emeier.com

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Weldon Spring, MO 63304
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 **E. MEIER
CONTRACTING**

E. Meier Contracting Team:

Ted Meier – Ted is the President and Owner of E. Meier Contracting. Ted started E Meier in 1988 with Barry White our Concrete Superintendent. Since that time E Meier has grown to one of the largest full service contractors in the St Louis Metro area. Ted has built this company on 2 principles: Value and Quality. These two core principals have provided the backbone for our longevity and success. Still 33+ Years later, you can count on Ted's involvement in every E Meier project, including the City of Berkely project. It is anticipated that Ted will spend approximately 5% of his available time with this project.

Rod Fain – Rod is the Chief Operations Officer of E. Meier. Rod's primary responsibility is overseeing the Operations of E. Meier Contracting. These responsibilities include but aren't limited to: Management and Oversight of the Operations Teams in the Asphalt Division, Concrete Division and Seal and Crackfill Division. In addition, Rod oversees the E Meier Safety programs and policies, administration teams facilitating payroll, bonding, and insurance within the organization. It is anticipated that Rod will spend approximately 5% of his available time with this project.

Scott Metz – Scott is the Chief Business Officer of E. Meier. Scott's primary responsibilities are the overall business growth, development, and strategies for E Meier Contracting. These responsibilities consist of but are not limited to, all Sales, Marketing and Client Relations for E. Meier. As well as, estimation, contract administration, social media, and marketing teams. It is anticipated that Scott will spend approximately 10% of his available time with this project.

Dalton Jones – Dalton is senior project manager and estimator for E. Meier Contracting. Dalton will be the primary conduit among all team members: the City of Berkeley, design professionals (if required), E. Meier craft field workers, suppliers, & subcontractors (if required). Dalton will listen to the City's immediate needs at the task order level and will properly plan and execute within the guidelines and best interests of the City of Berkeley.

Carol Kohenskey – Carol is the Contract Administrator. Carol is responsible for but not limited to; contract review, project collaboration for utility and permit scheduling, project scheduling, facilitation of project paperwork (lien waivers, certificates of insurance, material certs, etc.) as well as a secondary contact for all customer service and/or client inquiries. It is anticipated that Carol will spend approximately 20% of her available time with this project.

Travis Amsden – Travis is the Operations Manager for the Asphalt Division for E. Meier Contracting. Travis is responsible for the complete oversight of all crews, project scheduling and sub-contractors/suppliers. In addition, Travis ensures that all projects meet the quality standards of E Meier as well as the expectations of the Client. It is anticipated that Travis will spend approximately 20% of his available time with this project.

Barry Cowsert – Barry is one our Senior Superintendents for our Asphalt Division. Barry has over 25 years' experience in Asphalt and is actively involved with the day-to-day laydown crews, and will be involved with equipment, material, and labor logistics/resources. It is anticipated that Barry will spend approximately 50% of his available time if asphalt scope of work items are assigned.

Barry White – Barry is the Operations Manager for the Concrete Division for E. Meier Contracting. Barry has been with E. Meier from the very beginning. Barry has over 30 years' of experience with E. Meier. Barry is responsible for the complete oversight of all crews, project scheduling and sub-contractors/suppliers. In addition, Barry ensures that all projects meet the quality standards of E Meier as well as the expectations of the Client. It is anticipated that Barry will spend approximately 20% of his available time with this project.

Chris Cullen – Chris is one of Senior Superintendents for our Concrete Division. Chris is actively involved with the day to day needs of the crews, and will be involved with the planning, equipment allocation, material, labor, and logistics/resources. It is anticipated that Chris will spend approximately 50% of his available time if concrete flatwork work items are assigned.

ABNA Design Team:

ABNA will be contracted by E. Meier for any required surveying, design, and inspection services at each task order assignment. Plans will be submitted at the conceptual phase (infancy), 50% completion, 90% completion, and 100% final completion. City staff will have 10 calendar days to review the plans at each stage and offer comments. For any complex task orders, weekly design meetings will need to occur at the discretion of the City staff.

For routine maintenance task orders, plans will be represented by Google Earth images with notations on scope of work. For major roadway rehabilitation task orders, surveying and design will take place.

At the 50% design stage, the E. Meier Contracting Team will review the conceptual plans and we will offer budgetary costs to the City of Berkeley. In addition, we will offer insight for value engineering opportunities to the City of Berkeley to maintain budgetary constraints. Any value engineering opportunities will be properly communicated between ABNA and the City, for which agreement among all parties occurring prior to the 90% design stage.

Fees for the design will be itemized and assessed per task order.

E. Meier Contracting has worked with ABNA over the past 10+ years within the construction industry, primarily with MSD and Missouri American Water projects. We are confident in our Team's ability to serve the City of Berkeley with impeccable quality of service at cost effective solutions.

ABNA is a certified MBE/WBE firm and licensed to do business within the State of Missouri.

EXAMPLES OF EXPERIENCE WITH RELATED PROJECTS

City of St. Peters:

Concrete, curb and gutter, sidewalk and ADA replacement. Project is spread throughout entire city with many locations. Project was completed on schedule within budget.

City of St. Charles:

Mill and overlay 15,000 tons. Project required daily communication and measurement. Project required tight deadlines for specific streets throughout project. Project was completed prior to required date while staying within budget.

City of Ellisville:

Curb and gutter replacement, sidewalk replacement, asphalt mill and overlay. Contract continually renewed annually as a result of performance while staying on budget.

Kirkwood School District:

Curb and gutter replacement, sidewalk and ADA replacement. All projects were completed with time restraints to accommodate school session schedule while staying within budget.

Chesterfield Sports Complex:

New parking lot installation. Worked diligently to complete project prior to end of paving season to avoid winter increases and delays. Project was completed within budget.

REFERENCES

City of St. Charles
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