Introduced by: Acting City Manager April Walton

of the City of Berkeley, MO

A RESOLUTION AUTHORIZING A SPECIAL USE PERMIT FOR A HOTEL LOCATED AT 9600 NATURAL BRIDGE ROAD, IN THE CITY OF BERKELEY, ST. LOUIS COUNTY, MISSOURI

WHEREAS, Pandey Hotel St. Louis, LLC has applied to such City for the issuance of a Special Use Permit to operate a hotel business; and

WHEREAS, in accordance with the applicable Ordinance of the City of Berkeley, such application was submitted to the City Plan Commission for its investigation and reports, and further, that such City Plan Commission has returned its final report and recommendation wherein it recommended the issuance of a Special Use Permit to Pandy Hotel St. Louis, LLC to operate a hotel business located at 9600 Natural Bridge Road; and

whereas, due notice of the time, place and purpose of a virtual public hearing was published in two (2) consecutive issues of a newspaper of general circulation in the City or posted on the city's website, the first notice being published at least ten (10) days prior to the date of the hearing, and written notices of said hearing were mailed to the last known places of abode of the owners of all property lying within one hundred eighty five (185) feet of all boundaries of the property under consideration for a Special Use Permit; and

WHEREAS, such public hearing was duly held by the Council, on October 20, 2025, on behalf of the City of Berkeley, Missouri, in conformity with said public notice at which hearing the parties of interest were given an opportunity to be heard; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BERKELEY, MISSOURI AS FOLLOWS:

SECTION 1. The City Council determines that the public health, welfare, and safety are adequately protected in view of the foregoing criteria, and the Special Use Permit shall be granted as the Council affirmatively finds as to the required criteria.

SECTION 2. The use of said tracts for the aforesaid purpose is granted subject to the following conditions:

- 1. Business Name St. Louis Airport Hotel
- 2. Hours of operation approved as requested, **24/7**, any change of hours shall be approved by the City Council.
- 3. Required to give a monthly report by the end of each month to the City Manager and Public Works secretary immediately upon approval of their Special Use Permit.
- 4. Required to provide a brand decision and status of St. Louis County Real Estate Taxes paid by October 22, 2025.
- 5. Unless noted as a non-conforming condition or noted herein, building and site shall comply with all applicable health, safety, building and sign code standards as required by the City of Berkeley.
- 6. The building, lot, yard, and landscaped areas shall be maintained and kept free and clear of any debris or trash, or weeds including maintenance of all landscaped areas.
- 7. The owner / operator of this facility needs to possess a current State of Missouri Certification. A copy of which should be provided to the city.
- 8. A sign permit is required for banners, pennants, festoons, human sign, searchlights are prohibited. Business signage shall be limited to no more than 10% of window space.
- 9. No banners, balloons, flags, festoons, snipe signs, or directional signs are to be in the Public Right of Way.
- 10. No metal bars, mesh, or other durable material shall be installed over any portion of the frontage window or frontage opening in commercial buildings.

- 11. The exterior area shall be maintained and kept free and clear of any debris or trash or weeds.
- 12. Buildings and site conditions in need of repair shall be repaired or replaced per the approval of the Building Commissioner.
- 13. Only 10% of windows space shall be used for window signage. The petitioner will be permitted exterior signage as per the City's sign code.
- 14. The premise shall be subject to adherence to City of Berkeley annual fire inspections and life safety plans.
- 15. All required inspections by the City are required before issuance of occupancy permit or business license will be issued.
- 16. The interior will be thoroughly inspected by City's Building Commissioner and Fire Department, and any-and-all other jurisdictions, if applicable. All permits that are required by any of said mention must be received. Once, all required inspections are completed; apply for all necessary building/occupancy & fire safety permits from the City of Berkeley, and other jurisdictions, after obtaining City Council's approval on this Special Use Permit. Commercial Occupancy permit and Business License is required and shall be posted at-all-times.
- 17. In granting such special use permits, the City Council may provide that the permit be valid for a limited period-of-time not to exceed ten (10) years. Upon expiration of the time limit specified in the permit, the holder of the permit may request the permit be reviewed by the City Council, and the City Council may extend it for another limited period-of-time not to exceed ten (10) years. The City Council shall provide that the permit be exclusive only for the holder and non-transferable. At this time, the Planning Commission is recommending that the Council grant the Special Use Permit to applicant for a period of no more two (2) years before renewal.
- 18. The Special Use Permit will be revoked if for any reason the applicant ceases operations and closes its doors to the public for a period of six (6) months or more, and not complying with the City's Special Use Permit. The Special Use Permit shall not be assigned, or sold, or conveyed, or operated by another without prior approval by the City Council and occupancy permit, building permit or business license shall be issued to such assignee until such approves is secured.
- 19. Any violations can be a reason for the City to revoke this permit, according to the City's current regulations. To occupy the building and facilities the applicant must comply with all the applicable rules and regulations pertaining to health and safety for vehicular and pedestrian traffic, zoning, building, sign codes, fire and safety protection standards as required by the City Fire Department, City of Berkeley, St. Louis County, State of Missouri, and Federal rules and regulations.
- 20. Prior to issuance of an Occupancy Inspection and Permits, the above noted conditions, the conditions as described in the attached Report, and the inspections as part of the normal occupancy permit process shall be met, and as approved by the City Council. This Special Use Permit takes effect upon the approval by City Council.
- 21. Must fill out and file the following with the City's Business Office / Finance Department where applicable: Business Owner Information Sheet, Miscellaneous Service Occupation License, Manufacturer's License, Merchant's License, Sign License, Vending Machine License, Liquor License, and/or any other Licenses that apply.
- 22. Commercial occupancy and business license are required from the City of Berkeley. Occupancy Permit and Business License shall be posted at all times. Planning Commission shall required that business owner take no more than six (6) months to obtain an occupancy permit.
- 23. The City Council may, in accordance with Section 400.580, institute a rezoning. The City Council, after a public hearing, may revoke a special use permit for failure of compliance with regulations and restrictions of this Chapter or the requirements of the special use permit.
- 24. If the City Council determines that the public health, welfare, and safety ae adequately protected in view of the foregoing criteria, then the special use permit shall be granted; but if it is negative as to any of such paragraphs, then the special use permit shall be denied.

- 25. No part of the business or property shall be rented or leased to outside parties other than what was described by Special Use Permit applicant. Business owner shall submit to quarterly inspections from the Planning Commission to ensure compliance with all City regulations as well as the terms and conditions of this report.
- 26. Upon the permanent closing of the business, business owner must remove all signage and leave property condition free of trash, debris, boxes, etc. both inside and out.
- 27. Owner shall comply with <u>Ordinance 4373</u> and install and maintain a commercial trash enclosure with dumpster. Proper trash enclosure doors with suitable hinges should be connected for smooth operations. Permit required.
- **SECTION 3.** The Department of Public Works shall be charged with responsibility for the enforcement of this Resolution and incorporated therein all necessary reports.
- **SECTION 4.** This Resolution shall be in full force and effect from and after the date of its passage.

PASSED this <u>day of</u> 2	<u>025</u>
ATTEST:	Mayor Rita Crawford-Graham
	Final Roll Call:
Deanna Jones, City Clerk	Councilwoman Holmes Aye Nay Absent Abstain Councilwoman Williams Aye Nay Absent Abstain Councilman Hoskins Aye Nay Absent Abstain Councilwoman Anthony Aye Nay Absent Abstain
Approved as to Form: Phillip C. Boyd, City Attorney	Councilman Hindeleh Aye Nay Absent Abstain Mayor Crawford-Graham Aye Nay Absent Abstain

MEMORANDUM 1



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9 FROM:

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11 THROUGH:

12 13 TO:

Planning & Zoning Commission Joanna Campbell

Public Works Secretary

Economic Development Department

CITY COUNCIL

"Preserve and improve the health, safety, and welfare of our citizens, businesses and the general public in the City of Berkeley' while at

CITY OF BERKELEY - ECONOMIC DEVELOPMENT DIVISION

cc:

the same time maintaining property values and improving the quality of life in the City of Berkeley."

DATE: September 23, 2025

City Manager's Office City Clerk's Office

Public Works Secretary

Applicant

File

SUBJECT:

HOTEL LOCATED AT 9600 NATURAL BRIDGE. (WARD 5)

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PLAN COMMISSION REPORT **CASE NUMBER PZ25-07**

PROJECT DESCRIPTION:

This request comes before the Commission from the owners of the 9600 Natural Bridge Hotel. The hotel is in the process of attempting to acquire a brand in order to complete renovations per brand specifications. Temporary Commercial Occupancy Permit on 05/16/25 and expires on 07/16/25. Currently the hotel is operating the Lobby, 4th Floor, 5th Floor, and 6th Floor.

EXISTING SITE CONDITIONS: 11.

The existing property has been kept in relatively good condition. Not all floors are renovated, but those floors are not occupied and the temporary commercial occupancy permit does not cover them either. (SEE PHOTOS ATTACHED TO SUP APPLICATION)

III. **SURROUNDING PROPERTIES:**

Property is currently zoned as "C-2" General Commercial District and all surrounding properties are zoned the same.

IV. ORDINANCE CONDITIONS:

 In accordance with Chapter 200, Title II, Public Health, Safety, and Welfare, Section 265 business, commercial entity, and/or commercial property has both interior and exterior cameras.

ANSWER: Yes

2. The compatibility with surrounding uses and compatibility with the surrounding neighborhood.

ANSWER: Business is deemed compatible.

3. The comparative site, floor area and mass of the proposed structure in relationship to adjacent structures and buildings in the surrounding properties and neighborhood.

ANSWER: Business is deemed compatible.

4. The frequency and duration of various indoor and outdoor activities and special events and the impact of these activities on the surrounding area.

ANSWER: The business is located in the Natural Bridge Corridor which is designed for frequent in and out traffic so, this use will not have a significant impact on the surrounding area.

5. The number of transit movements generated by the proposed use and relationship to the amount of traffic on abutting streets and on minor streets in the surrounding neighborhood, not in terms of the street's capacity to absorb the additional traffic, but rather in terms of any significant increase in hourly or daily traffic levels.

ANSWER: The impact on traffic should be minimal as the Natural Bridge Corridor is already busy.

- 6. The capacity of adjacent streets to handle increased traffic in terms of traffic volume.

 ANSWER: The impact on traffic should be minimal as the Natural Bridge Corridor is already busy.
- 7. The added noise level created by activities associated with the proposed use and the impact of the ambient noise level of the surrounding area and neighborhood.

ANSWER: No significant increase in noise is expected.

8. In commercial districts, the negative impact on the economic viability of the commercial area of businesses with poor appearance due to type of goods or services offered; limited business hours or other evidence of limited use of building for commercial purposes; and interruption of the continuity of retail sales uses and walk-in customers in commercial areas predominately oriented to retail sales.

ANSWER: As this business is of similar uses as the surrounding businesses, the type of use should not inherently a negative impact. It is up to the Applicant to demonstrate their past experience in this type of business and show that this specific Application is a benefit to the community.

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9. The requirements for public services where the demands of the proposed use is in excess of the individual demand of adjacent land uses in terms of Police and fire protection, the presence of any potential or real fire hazards created by the proposed use.

ANSWER: There should be no increase in use of public services from this use.

10. The general appearance of the neighborhood will not be adversely affected by the location of the proposed use on the parcel, nor will the materials used in the construction of the proposed buildings of the special use be greatly dissimilar, or that the general architecture of the building stand out or create a visual problem within the neighborhood.

ANSWER: As this business is of similar uses as the surrounding businesses, the type of use should not inherently a negative impact. It is up to the Applicant to demonstrate their past experience in this type of business and show that this specific Application is a benefit to the community.

11. The impact of night lighting in terms of intensity and duration and frequency of use as it impacts adjacent properties and in terms of presence in the neighborhood.

ANSWER: There will be no change in night lighting.

12. The impact of the landscaping of the proposed use in terms of maintained landscaped areas versus areas to remain in a natural state, openness of landscape versus the use of buffers and screens.

ANSWER: The lot is fully paved, and the Applicant is a tenant, and not the property owner, there is no impact to landscaping, or new landscaping expected.

13. The impact of a significant amount of hard-surfaced areas for buildings, sidewalks, drives, parking areas, and service areas in terms of noise transfer, water runoff and heat generation.

ANSWER: Very low impact. Significantly no change.

14. The potential for the proposed use to remain in existence for a reasonable period of time and not become vacant, or unused. Consideration should also be given to unusual single purpose structures or components of a more temporary nature.

ANSWER: Business is located in a prime location. Applicant when initially interviewed appears to have the best intentions to keep business operational. There are zero businesses that are of similar type of restaurant within a visible radius giving likelihood of long-term success due to low competition.

15. In the case of any antenna, any interference with a neighbor's vision, appearance or utilization of their property.

ANSWER: N/A

16. In addition to any other requirements, all requirements outlined in FCC Ruling PRB-1 shall be met for any amateur radio towers and/or antennas. Due to the City's closeness to the St. Louis International Airport, any applicant shall provide a letter from the Airport Commission or the FAA stating that the proposed radio tower, antenna or wave length will not interfere with Airport operations and/or communications.

ANSWER: N/A

149 150	Berkeley.
	The building, lot, yard, and landscaped areas shall be maintained and kept free and clear of any debris or trash.
154 8.	The owner/operator of this facility need to possess a current State of Missouri Certification. A copy of which should be provided to the city.
	A sign permit is required for banners, pennants, festoons, human sign, searchlights are prohibited. Business signage shall be limited to no more than 10% of window space.
	No banners, balloons, flags, festoons, snipe signs, or directional signs are to be in the Public Right of Way.
	No metal bars, mesh, or other durable material shall be installed over any portion of the frontage window or frontage opening in commercial buildings.
	The exterior area shall be maintained and kept free and clear of any debris or trash or weeks.
	Buildings and site conditions in need of repair shall be repaired or replaced per the approval of the Building Commissioner.
	The building, lot, landscaping, and yard areas shall be maintained and kept free and clear of any debris, trash, or weeds including maintenance of all landscaped areas.
	Only 10% of windows space shall be used for window signage. The petitioner will be permitted exterior signage as per the City's sign code.
	The premise shall be subject to adherence to City of Berkeley annual fire inspections and life safety plans.
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PLAN COMMISSION CONDITIONS:

paid by October 22, 2025.

5. Hours of Operation shall be 24/7.

2. The proposed name of business shall be St. Louis Airport Hotel.

1. The proposed names on the Special Use Permit shall be Pandey Hotel St. Louis, LLC.

3. Required to give a monthly report by the end of each month to the City Manager and

Public Works secretary immediately upon approval of their Special Use Permit.

4. Required to provide a brand decision and status of St. Louis County Real Estate Taxes

6. Unless noted as a non-conforming condition or noted herein, building and site shall comply

with all applicable health, safety, building and sign code standards as required by the City of

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 18. The interior will be thoroughly inspected by City's Building Commissioner and Fire Department, and any and all other jurisdictions, if applicable. All permits that are required by any of said mention must be received. Once, all required inspections are completed; apply for all necessary building/occupancy & fire safety permits from the City of Berkeley, and other jurisdictions, after obtaining City Council's approval on this Special Use Permit. Commercial Occupancy permit and Business License is required and shall be posted at all times.

19. In granting such special use permits, the City Council may provide that the permit be valid for a limited period of time not to exceed ten (10) years. Upon expiration of the time limit specified in the permit, the holder of the permit may request the permit be reviewed by the City Council, and the City Council may extend it for another limited period of time not to exceed ten (10) years. The City Council shall provide that the permit be exclusive only for the holder and non-transferable. At this time the Planning Commission is recommending that the Council grant the Special Use Permit to applicant for a period of no more than two (2) years before renewal.

20. The Special Use Permit will be revoked if for any reason the applicant ceases operations and closes its doors to the public for a period of six (6) months or more, and not complying with the City's Special Use Permit. The Special Use Permit shall not be assigned, or sold, or conveyed, or operated by another without prior approval by the City Council and occupancy permit, building permit or business license shall be issued to such assignee until such approves is secured.

21. Any violations can be a reason for the City to revoke this permit, according to the City's current regulations. To occupy the building and facilities the applicant must comply with all the applicable rules and regulations pertaining to health and safety for vehicular and pedestrian traffic, zoning, building, sign codes, fire and safety protection standards as required by the City Fire Department, City of Berkeley, St. Louis County, State of Missouri, and Federal rules and regulations.

22. Prior to issuance of an Occupancy Inspection and Permits, the above noted conditions, the conditions as described in the attached Report, and the inspections as part of the normal occupancy permit process shall be met, and as approved by the City Council. This Special Use Permit takes effect upon the approval by City Council.

23. Must fill out and file the following with the City's Business Office/Finance Department where applicable: Business Owner Information Sheet, Miscellaneous Service Occupation License, Manufacturer's License, Merchant's License, Sign License, Vending Machine License, Liquor License, and/or any other Licenses that apply.

24. Commercial occupancy and business license are required from the City of Berkeley.

Occupancy Permit and Business License shall be posted at all times. Planning Commission

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230	25. T	he City Council may, in accordance with Section 400.580, institute a rezoning. The City
231		council, after a public hearing, may revoke a special use permit for failure of compliance
232		vith regulations and restrictions of this Chapter or the requirements of the special use
233	р	ermit.
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235		the City Council determines that the public health, welfare, and safety are adequately
236	•	rotected in view of the foregoing criteria, then the special use permit shall be granted; but
237	if	it is negative as to any of such paragraphs, then the special use permit shall be denied.
238		
239		lo part of the business or property shall be rented or leased to outside parties other than
240		hat was described by Special Use Permit applicant. Business owner shall submit to
241		uarterly inspections from the Planning Commission to ensure compliance with all City
242	re	egulations as well as the terms and conditions of this report.
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244		pon the permanent closing of the business, business owner must remove all signage and
245	le	eave property condition free of trash, debris, boxes, etc. both inside and out.
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247	VI.	STAFF ANALYSIS:
248		The applicant has remained compliant with the process.
249		A Fire Inspection was completed on 9/17/2025 that failed. The applicant has 30
250		days to complete all items to obtain a passed inspection.
251		(SEE INSPECTION REPORT)
252		Business does not propose any significant risk of noise violations and is compliant with
253		current zoning regulations.
254		
255	1/11	PLAN COMMISSION RECOMMENDATIONS:

 Recommends approval with conditions.



PLANNING & DEVELOPMENT APPLICATION

(Please check all that apply,)			INITIAL FEE: \$350 (non-refundable)		
☐ Preliminary (Plats)			▼ Special Use Permit				
Re-Approval (Plats)			☐ Zoning Change				
Amending (Plats)			Resubdivision/Reconsolidation				
Site Plan			☐ Business Name/Ownership Change				
Lot Consolidation			□ v	ariance (Land Use)			
Street Name (New, Change)			□ v	☐ Variance (Building Code)			
Street Vacation			Li	Liquor/Lottery/Financials (Money Grams/Order			
☐ Medical Marijuana (Dis	pensary)		☐ Medical Marijuana (Grow Facility)				
☐ Medical Marijuana (Res	earching/Te	esting)	☐ Building Code Appeal				
Food Truck - SUP \$100.	00 (City Even	its Only)	□ F	ood Truck - Fire Inspection \$75.00			
Food Truck Business Li	cense \$75.00)		ther			
interior & exterior of property. 2. Submit a completed application three (3) weel 3. DO NOT destroy, tear down or remodel propose 4. If you do not submit your application in a time meeting date. APPLICANT(S) LEGAL NAME(S): Pandey Hotel St L APPLICANT IS (check one): OWNER X AGENT APPLICANT(S) ADDRESS: Street			sed buely ma	isiness structure until 'FINAL' approvence of the considered of the considered of the considered of the considered of the contract of the cont			
PHONE:	Citv	EMAIL:		State			
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		LOCATION	OF PR	ROPOSED USE			
STREET ADDRESS:	9600	0 Natural Brid	ge Rd,	St Louis MO 63134			
LEGAL DESCRIPTION:	Mult	ti-story lodging	g facility	/			
PRESENT ZONING DISTRICT: C-2							
PROPOSED ZONING DISTRICT (IF APPLICABLE):							
PROPERTY IS PRESENTLY I	BEING USED	AS FOLLOW	VS: Lo	dging			
PROPERTY TO BE USED FO	R (TYPE OF I	BUSINESS):	Lodgii	ng			
	•	,			-		
DAYS & HOURS OF OPERAT	ION ETC: 24	/7 hotel					
PROPOSED NAME OF BUSIN							
APPROXIMATE SIZE OF TR		RES 3.27		SQ. FT. OF SPACE (UNDER RO	OOF) 114,115		

IF APPLICANT IS NOT	OWNER:						
OWNER(S) NAME:	same as applica	nt					
OWNER(O) NAMEDI							
OWNED(C) ADDDECC							
OWNER(S) ADDRESS:	STREET						
	CITY		STATE		ZI	P	
PHONE: (.)	EMAIL:					
I HAVE AUTHORITY T	TO ACT ON BEHALF O	F THE OWNER	· Ma				
			Applicant(s) Signo	ature			
By signing this applicat and attachments are co notice or subsequent ac Commission. (All applic pages as needed.) Applicant(s) signature Owner(s) Signature:	emplete and accurate a ection taken by the City cants and owners shall	nd that any omi of Berkeley Boa sign the applica	ssion or incorrect ard of Adjustmen ation. Attach add	et fact or ts, City o litional r Date:	information f Berkeley	on may ir Planning ess/sign	nvalidate any g & Zoning ature/date
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All items necessary for constitute a COMPLE		of the propos	ed special use p	ermit p	olan have l	oeen sul	bmitted and
Staff Signature:	Mauple			Date:	6,	3/	2025
Date Paid://	1 2025 '	☐ Cash	☐ Check	Mon	ey Order	X	Debit/Credit
		Recei	pt No: 73021		Case No: _		online

DESCRIPTION AND EXPLANATION OF PROPOSED PROJECT: This application is to reopen the 90-room hotel that has previously operated at this location. Documents, drawings, site plans, etc on file with City of Berkeley

Receipt: 73021 06/03/25

Cashier: PERMITTING

Received Of: MICHAEL SHELTON

9600 NATURAL BRIDGE BERKELEY MO 63134

The sum of:

350.00

Description

:

SUP SPECIAL USE PERMITS

350.00

01-04-4912

350.00

Total

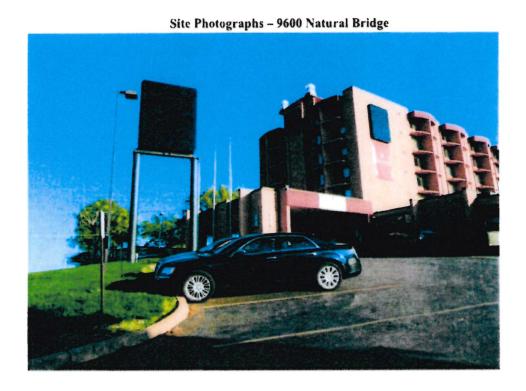
350.00

TENDERED:

ONLINE CREDIT 3083

350.00

Signed:	





Taxes Are Due

Effective 3/3/2022

Tax Year 2022

Lacator Number: 138520278

Owner Name: Pundey Botel St. Louis 14.

Property Location: Section Natural Bridge Rd

Subdivision.

Block Number

Lat Number.

School Sub Code.

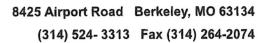
Survey 49 46 folio: 145 Er L Of Brown Legal Description.

Assessed Value — The 2022 assessed value with not be available until the end of May 2022.

Real Estate Taxes Duc

Locator Number - EVES20278

Tax Year	Taxes	Interest	Penalties	Sewer Lateral Fee	Amount Duc
2041	59.2 (54.24	>= 741.25	5144[9]	Not the s	81.2 212.40
2020	5199-589-28	547.900, 4.0	54.044.87	\$41.00	5252 440 53
Titlet	S240 AT 25	क्षा कर न	554,009,	Zife!	Chambo
				Total Amount Due	\$704,444.59





Occupancy Permit - Commercial

	o o o o lp a i i o	<i>y</i>		
Permit Number	20250432	Dat	te Issued 05/16/2025	
This is to certify that	permission was	granted on the abo	ve date to PANDEY HOTEL ST	
To occupy the struct	ture location at 9	600 NATURAL BRID	GE RD	
Doing business as S	T. LOUIS AIRPO	RT HOTEL		
To be used solely fo DAYS EXPIRATION I			RY OCCUPANCY PERMIT FOR 60	
Permitted Use				
Sq.Ft. 460000	Ward	5		
Resolution No.	N/A	Ordinance No	N/A	
Building Inspection	Approved: 0	7/31/2023		
Fire Inspection Appr	oved:06/2	26/2023		
OLA	P	t last		
Building Inspector Fire Marshall Public Works				
Notice: Use of property for any purpose other than authorized above, constitutes a violation of chapter 400 of the municipal code of the City of Berkeley, Missouri. This permit does not take the place of any license required by law and is not transferable, any changes in the use or occupancy of premises shall require a new permit.				
THIS NOTICE MUST BE POSTED ON THE PREMISES AT ALL TIMES				
**************************************		CUT HERE		