

## CITY OF BERKELEY

## PARKS AND RECREATION

## 6140 N HANLEY AND MEMORIAL PARK BEAUTIFICATION PLAN

Request for Qualifications #957

**Project Overview**

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The City of Berkeley is requesting proposals for a redevelopment plan of the City's property located at 6140 N Hanley and the adjacent Memorial Park. The location was home to Berkeley City Hall and Firehouse from 1972 to 2012 and was demolished in the fall of 2023.

The purpose for the redevelopment plan is to beautify the site and provide a welcoming green space for residents and visitors. Berkeley has a deep heritage and history in the field of aviation as the home of McDonnell-Douglas Aircraft and Curtiss-Wright aircraft manufacturing dating back to the early 1940s. Berkeley is currently the home of Boeing's F/A-18 Super Hornet, F-15 Eagle, and future F-47 fighter jet manufacturing facilities, Phantom Works Division, as well as St. Louis-Lambert International Airport. Situated in a high traffic location for residents and visitors, the site needs to focus on an appealing design that displays natural beauty through native plants and trees while still embracing the City's rich history and heritage. Site plans should include an upgraded Veteran's memorial landmark, native wildflower gardens, native tree species, bus stop amenities such as benches and covered waiting areas, and possible business collaboration options for future grant applications.

It is the intention of the City of Berkeley to hire one consultant who will host a minimum of 2 community engagement events and then produce a site plan for the site located at 6140 N Hanley.

**Scope of Services**

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Community/Staff Input- Facilitate a series of meetings with city staff as well as the Mayor and City council including a minimum of two community meetings to gather input and report results of findings.

**Plan-** Plan should include but not be limited to:

- Analysis of site and infrastructure
- Planning and design of new park and possible phases of renovation
- Conceptual drawings of suggested improvements
- Estimated cost of renovations, labor, equipment, and upgrades

- Possible collaboration options for site upgrades

### **Products**

- An initial plan in digital form should be provided to the City for review. The plan should document the process with appropriate text and estimated costs for the planned renovations to 6140 N Hanley along with conceptual drawings of such plans.
- After review and comment on the draft report, 3 copies of the final report should be provided to the City in 8 ½ X 11" format with color maps and drawings along with 1 digital copy.

### **Proposals**

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Firms interested in submitting a proposal shall submit the following:

- Letter of intent
- Designation of project's key contact
- Designation of an anticipated project manager
- Information regarding the firm's background, methodology, process in project creation
- List of possible subcontractors used for planning and design
- Project fee
- Minimum of three client references of recently completed projects relative to the size and scope of this project. Include name of public agency, location, date of project, client contact with telephone number and email address.
- Any other information you would like to submit that's pertinent to the evaluation of your firm's qualifications

### **Selection Criteria**

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The procurement process for these services will be based upon a Qualifications Based Selection Process. The award of a contract will be made to the firm offering a response that meets the best needs of the City of Berkeley. Each respondent will be evaluated on the basis of the following criteria:

- (a) Qualifications and experience of the firm
- (b) Credentials of firm and demonstrated ability on similar projects
- (c) Ability to complete the project in a timely manner
- (d) Interviews of finalists if the City deems necessary
- (e) Cost

The City of Berkeley reserves the right to accept proposals in whole or part, and to reject any and all proposals, and to negotiate separately as necessary to serve the best interests of the City of Berkeley.

### **Submission Guidelines**

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All sealed proposals are to be submitted to the City Managers attention at Berkeley City Hall located at 8425 Airport Rd, Berkeley, MO 63134 until 11:00am local time on October 24<sup>th</sup>, 2025. Proposals should be clearly marked for the project you are submitting for: 6140 N HANLEY AND MEMORIAL PARK BEAUTIFICATION PLAN; ATTN CITY MANAGER. Proposals received after 11:00am will not be opened. Proposals will be opened shortly after 11:00am on October 24<sup>th</sup>, 2025.

Attachment #1

