

Introduced by: Council Present

AN ORDINANCE FOR THE CITY OF BERKELEY, AMENDING THE EMPLOYEE HANDBOOK OF PERSONNEL RULES AND REGULATIONS, POLICIES, AND BENEFITS IN SECTION 9.10; RELATING TO DEATH IN THE FAMILY

Now, Therefore, Be it ordained by the City Council of the City of Berkeley, Missouri, as follows:

Section 1. (Current Section) Funeral leave shall be granted in the event of a death of a member of an employee’s immediate family, that is, spouse, children, mother, father, brother, sister, grandparents, ~~current mother-in-law, and current father-in-law~~. The ~~City Manager~~ shall grant, for the purpose of attending the funeral provided the employee supply a written statement from the funeral home, and attend the funeral of said relative, leave of absence without loss of pay from the day of death up to and including the day of the funeral, not to exceed three (3) working days. ~~If the funeral is held more than 200 miles from the Berkeley City Hall, the City Manager may grant an additional day off. An employee who attends the funeral will be compensated for any time lost at the straight time hourly rate.~~ If the funeral leave occurs during a vacation, holiday, or a leave of absence, the vacation, holiday, or leave of absence will not be extended because of the funeral leave, and there will be no additional pay to the employee.

Section 2. (New Section) Funeral leave shall be granted in the event of a death of a member of an employee’s immediate family, that is, spouse, children, mother, father, brother, sister, and, grandparents. The Department Head shall grant, for the purpose of attending the funeral provided the employee supply a written statement from the funeral home, and attend the funeral of said relative, leave of absence without loss of pay from the day of death up to and including the day of the funeral, not to exceed three (3) working days. If the funeral leave occurs during a vacation, holiday, or a leave of absence, the vacation, holiday, or leave of absence will not be extended because of the funeral leave, and there will be no additional pay to the employee.

Section 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only, and only to the extent of the conflict.

1st Reading this _____ day of _____ 2018

2nd Reading this _____ day of _____ 2018

3rd Reading, PASSED and APPROVED, this _____ day of _____ 2018

Theodore Hoskins, Mayor

ATTEST:

Deanna L. Jones, City Clerk

Approved As To Form:
Donnell Smith, City Attorney

Final Roll Call:

Mayor Hoskins	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Hoskins	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Mitchell	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Williams	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Mathison	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman-at-Large Greene	Aye ___ Nay ___ Absent ___ Abstain ___
Councilman Hindeleh	Aye ___ Nay ___ Absent ___ Abstain ___